ANNUAL QUALITY ASSURANCE REPORT (AQAR)

of the IQAC

June 2020- May2021

Submitted by

NEHRU MEMORIAL COLLEGE

(Re-accredited by NAAC by 'B+' With CGPA of 2.60)

(Affiliated to Mangalore University)

Kurunjibhag, Sullia -574 327

Dakshina Kannada,

Karnataka

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

Bangalore

October 2021

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent (UG) Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

(With effect from academic year 2020-21)

Part – A

Data of the Institution

(Data may be captured from IIQA)

1. Name of the Institution: NEHRU MEMORIAL COLLEGE SULLIA

- Name of the Head of the institution: Dr. Poovappa Gowda K.

- Designation: Principal (in-charge)

- Does the institution function from own campus: yes

- Phone no./Alternate phone no.: 08257-233331

- Mobile no.: 7353756487

- Registered e-mail: aole_nmc@yahoo.co.in

- Alternate e-mail: kvgnmc1@gmail.com

- Address   : Kurunjibag, Sullia, Dakshina Kannada

- City/Town   :Sullia

- State/UT   : Karnataka

- Pin Code   : 574327

2. Institutional status:
- Affiliated /Constituent: Affiliated
- Type of Institution: Co-education/Men/Women: Co-education
- Location :Rural/Semi-urban/Urban: Semi-Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify) : Grants-in aid
- Name of the Affiliating University: Mangalore University
- Name of the IQAC Coordinator: Mrs. Rathnavathi D

- Phone no. : 08257-

  230331

- Alternate phone no:

  08257-230331

- Mobile: 9686982896

- IQAC e-mail address: iqaccordnmc@gmail.com

- Alternate e-mail address: rathnavathisullia@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year): https://kvgnmc.org/wp-content/uploads/2021/07/AQAR-2019-20.pdf

4. Whether Academic Calendar prepared during the year? Yes/No

YES

if yes, whether it is uploaded in the Institutional website:

Web link: https://kvgnmc.org/wp-content/uploads/2020/09/Prospectus-2020-21-corrected.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity From	To
1st	B++	82.05	2004	04/11/2004	03/11/2009
2nd	A	3.06	2012	15/09/2012	14/09/2017
3rd	B+	2.60	2018	03/07/2018	02/07/2023

6. Date of Establishment of IQAC: 25/03/2003

7. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	2020-21	Nil

8. Whether composition of IQAC as per latest NAAC guidelines: Yes/No:
YES

https://kvgnmc.org/wp-content/uploads/2021/07/IQAC-Composition.pdf

9. No. of IQAC meetings held during the year: 03

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

https://kvgnmc.org/wp-content/uploads/2021/08/Meeting-1.pdf

https://kvgnmc.org/wp-content/uploads/2021/08/meeting-2.pdf

https://kvgnmc.org/wp-content/uploads/2021/08/Meeting-3.pdf

https://kvgnmc.org/wp-content/uploads/2021/09/Action-Taken-Report.pdf

(If No, please upload the minutes of the meeting(s) and Action Taken Report.)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?　　No

If yes, mention the amount: Nil　　Year: 2020-21

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- The college recognized as the Member of National Rural Entrepreneurship Mission (MGNCRE). And constituted Rural Entrepreneurship Development Cell in the campus under the supervision of Dept. of Business Administration.

- Orientation programmes for the First year students.

- Academic and administrative audit conducted for all the departments.

- Community oriented programmes conducted as a part of MOU entered with the Ajjavara Village Panchayath.

- organized webinars / E-quizzes and workshops for the enhancement of quality of education.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• To organize national/state/ webinars/workshops for the benefit of faculty.	08 webinars/ 2online quizzes have conducted during the academic year.
• To organize national/state/ webinars/workshops for the benefit of students.	2 workshops have conducted
• To continue value added courses and to revise the syllabus accordingly.	06 value added courses are continued.

• PTA meeting and counselling	2 PTA meeting and counselling have conducted
• Placement and Career guidance programme	One online workshop has conducted

13. Whether the AQAR was placed before statutory body?   Yes /No: YES

Name of the statutory body: Governing Council   Date of meeting(s):

14. Whether institutional data submitted to AISHE:

Yes
Year: 2019   Date of Submission: 28/01/2020

Extended Profile of the Institution

1. Programme:

1.1 Number of courses offered by the Institution across all programs during the year

Year	2020-21
Number	05+02=07

2. Student:

2.1 Number of students during the year.

Year	2020-21
Number	720

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2020-21
Number	350

2.3 Number of outgoing/ final year students during the year

Year	2020-21
Number	251

3. Academic:

3.1 Number of full time teachers during the year

Year	2020-21
Number	54

3.2 Number of Sanctioned posts during the year

Year	2020-21
Number	49

4. Institution:

4.1 Total number of Classrooms and Seminar hall 30 +4 =34

4.2 Total expenditure excluding salary during the year (INR in lakhs)

Year	2020-21
Expenditure	15,43,914Rs

4.3 Total number of computers on campus for academic purposes: 121

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

1.1.1. QᵢM *The Institution ensures effective curriculum delivery through a well-planned and documented process*
Write description of initiatives in not more than 200 words
File Description

- Upload relevant supporting document
- Link for Additional information

As our Institution is affiliated to Mangalore University, it follows the University designed curriculum. The University prepares an Academic Calendar which specifies the duration of Semesters, the date of commencement and the end of the semesters, external theory &laboratory examinations, and the vacation at the end of the term. From the academic year 2019-20 university introduced choice based credit system. Every department in the Institution prepares its departmental action plans at the beginning of the semester, specifying the academic &co-academic activities to be taken up during the semester period.

The syllabus in each subject is prescribed by the University. A few of the senior teachers have been members of the BOS of respective subjects. The senior teachers have also been appointed as the BOE/Chairman of the respective subject for the academic year.

The Institution ensures the objectives effectively through the conduct of various activities as per the Vision and Mission of the college.

1.1.2.
QᵢM *The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)*
Write description in maximum of 200 words

File Description

- Upload relevant supporting document
- Link for Additional information

Continuous Internal Evaluation of performance of students is an integral part of the teaching learning process. It is introduced to achieve the following objectives,

1. To encourage the students overall performance continuously throughout their study

2. To provide a benchmark to the teacher to evaluate the performance of their students

3. To enhance the abilities and skills of the students

4. To minimize the stress on the students through distributing course work throughout the semester.

Continuous internal evaluation of performance of students in our college is two dimensional. It involves mentoring of students by teachers and overall assessment of performance by the principal and academic advisors. Under mentoring system a group of students are assigned to the teacher who continuously evaluates the performance of students. Class work, home assignments, minor projects, lab work, class seminars and other components are given to the students for assessing their performance.

The mentoring system of a college is under the surveillance of principal and academic advisor to avoid deviations.

The mentoring system is designed and implemented to mould the students in a manner to acquire the traits, abilities and potentials which helps them to excel in their career and to counter the constraints.

1.1.3. Q_nM *Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year*

Year	2020-21
Number	13

1. Academic council/BoS of Affiliating University
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Options

1. Any 3 of the above

Data requirement: (As per Data Template)

- Number of teachers participated
- Name of the body in which full time teacher participated
- Total number of teachers

Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved.

File Description:

- Details of participation of teachers in various bodies/activities provided as a response to the metric Any additional information

Year	Name of teacher participated	Name of the body in which full time teacher participated
	Dr. Giridhra Gowda K Department of Commerce	
	Dr. Anuradha K.P	BOS of Affiliating University

2020-21	Department of Kannada	
	Mrs.Shobha A, Department of Social Work	
	Dr. Sandesh K S Department of Social work	
	Mrs.Shobha A, Department of Social Work	Setting of question papers for UG programs
	Mrs. Kripa A.N Department of Social Work	
	Mrs. Madhura M.R Department of Social Work	
	Mrs. Ananthalakshmi Department of Business Administration	
	Mrs. Akshatha B Department of Zoology	
	Mrs. Rathnavathi D Department of Commerce	
	Mr. Rudrakumar M M Department of Commerce	
	Mrs. Meenakshi Department of Commerce	
	Mr.Venkataraja C S Department of Computer Science	

List of the teachers who have participated in the assessment/ evaluation process of the affiliating University

Sl.No	Name of the Lecturer	Examination
1.	Mr. Thippeswamy D.H Dept. of History	
2.	Mr. Vishnu Prashanth B Dept. of Economics	
3.	Ms. Aksha K Dept. of Economics	
4.	Mr. Shridhara V Dept. of Commerce	
5.	Mr. Sanjeeva K Dept. of Kannada	External Valuation
6.	Dr. Anuradha K.P Dept. of Kannada	
7.	Mr. Manoj Kumar Dept. of Hindi	

8.	Mrs. Akshatha B Dept. of Zoology	
9.	Mr. Kuladeep P P Dept of Botony	
10	Mrs. Anantha Lakshmi Dept. of Business Administration	
11	Mr. Hariprasad A V Dept. of Business Administration	
12	Mrs. Ranjitha B.R Dept. of English	
13	Mr. Sathyprakash D Dept. of Physics	
14	Mrs. Ramya S.K Dept. of PG Studies M.Com	
15	Mr. Shridhara V Dept. of Commerce	
16	Mr. Sanjeeva K Dept. of Kannada	
17	Mr. Abdul Rasheed K.M Dept. of PG Studies MSW	Board of Examination
18	Mrs. Shobha A Dept. of Social work	
19	Mrs. Ashwini K.C Dept. of Physics	Practical Examination in Physics
20	Mr. Venkatraja C S Dept. of Computer Science	Practical Examination in Computer Science
21	Ms . Usha M.P Dept. of Mathematics	Practical Examination in Mathematics
22	Ms . Divyashree B Dept. of Mathematics	
23	Mrs. Akshatha B Dept. of Zoology	Practical Examination in Zoology
24	Ms. Paneetha B.P Dept. of Chemistry	Practical Examination in Chemistry
25	Mrs. Harshakirana B.R Dept. of Chemistry	
26	Mrs. Madhura M.R Dept. of Social work	
27	Mrs. Shobha A Dept. of Social work	
28	Mrs.Kripa A.N Dept. of Social work	Fieldwork Practicum - viva-voce

29	Mr. Abdul Rasheed Dept. of PG Studies MSW	

Key **Indicator- 1.2 Academic Flexibility**

1.2.1. QₙM *Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented*

1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.

Year	2020-21
Number	07

Data Requirement: (As per Data Template)
- Name of all Programmers adopting CBCS
- Name of all Programmes adopting elective course system

File Description (Upload)
- Any additional information
- Minutes of relevant Academic Council/ BOS meetings

Institutional data in prescribed format (Data Template)

Programme Code	Programme name	Year of Introduction	Status of implemetation of CBCS / elective course system (Yes/No)	Year of implemetation of CBCS / elective course system	Link to the relevant document
BAS	BA	1976-77		2019-20	
BCM	B.Com	1976-77		2019-20	
BSC	B. Sc	1989-90		2019-20	
BSW	BSW	2008-09		2019-20	
BBM/BBA	BBM/BBA	2008-09		2019-20	
CM	M.Com	2017-18		2017-18	
SW	MSW	2013-14		2010-11	

1.2.2. QnM *Number of Add on /Certificate programs offered during the year*
1.2.2.1: How many Add on /Certificate programs are added during the year.
Data requirement for year: (As per Data Template)

The template is combined with 1.2.3

Year	2020-21
Number	06

- *Names of the Add on /Certificate programs with 30 or more contact hours*
- *No. of times offered during the same year*
- *Total no. of students completing the course in the year*

File Description (Upload)
- *Any additional information*
- *Brochure or any other document relating to Add on /Certificate programs*

List of Add on /Certificate programs (Data Template)

Name of Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Communicative English		2020-21	01	30 hrs	31	31
Bee Keeping		2020-21	01	30 hrs	41	41
Computer Application		2020-21	01	30 hrs	31	31
Plant Practices and skills		2020-21	01	30 hrs	41	41
Logical Reasoning: Tips and Tricks for competitive Examination		2020-21	01	30 hrs	40	40
Personal Taxation		2020-21	01	30 hrs	40	40

1.2.3 Q$_n$M Number *of students enrolled in Certificate/ Add-on programs as against the total number of students during the year*

1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs during the year

Year	2020-21
Number	224

Data Requirement: (As per Data Template)
- Total number of students enrolled in certificate / Add –on programs
- Total number of students across all the programs

File Description (Upload)
- Any additional information

Details of the students enrolled in Subjects related to certificate/Add-on programs

Name of Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Communicative English		2020-21	01	30 hrs	31	31
Bee Keeping		2020-21	01	30 hrs	41	41
Computer Application		2020-21	01	30 hrs	31	31
Plant Practices and skills		2020-21	01	30 hrs	41	41
Logical Reasoning: Tips and Tricks for competition Examination		2020-21	01	30 hrs	40	40
Personal Taxation		2020-21	01	30 hrs	40	40

Total number of students enrolled in certificate / Add –on programs	224
Total number of students across all the programs	680

Note: Certificate courses are offered only to the final year students of all the programmes.

Key Indicator- 1.3 Curriculum Enrichment

1.3.1. Q₁M *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum*

Upload a description in maximum of 200 words.

File Description (Upload)
- Any additional information

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

As the Institution is situated in rural area and Reserved Constituency, the main objective of the Institution is to give quality higher education to the rural students at affordable cost.

The efforts of the Institution to integrate the cross cutting issues are the following;

Professional Ethics: The Institution plans and organizes the teaching- learning and evaluation schedules as per the instruction of Mangalore University by preparing academic calendar, teaching plan /action plan and feedback systems.

Gender: There are separate rest rooms and wash rooms for boys and girls.

The Class representatives are a boy and a girl from each class compulsorily and Vice President and the Joint Secretary posts of Student Council are earmarked for the girl students.

Human values: Through the extension activities with NSS, NCC, Rovers &Rangers and Youth Red Cross and various departments, the Principal strengthens a relationship between the Institution and society through the community development programmes

Environment Sustainability: College premises has a well maintained green lawn which decorates the ambience.

The Institution has organized various extension activities like Vanamahotsava, Swacha Bharath Abhiyana, organizing lectures etc.

The management of our Institution installed Central Waste Management Grid &Rain Water harvesting system and recycling of water

Curriculum Integration as follows,

Professional Ethics	B.A	https://kvgnmc.org/ba/
	B.Com	https://kvgnmc.org/bcom-2/
	B.Sc	https://kvgnmc.org/bsc/
	BBA	https://kvgnmc.org/bba-2/
	BSW	https://kvgnmc.org/bsw/
	MSW	https://kvgnmc.org/msw/
	M.Com	https://kvgnmc.org/mcom-2/
Gender	Human rights	https://mangaloreuniversity.ac.in/sites/default/files/UG%20CBCS/IC,HR%20cbcs.pdf
	Constitution of India	
Human Values	**NSS**	**https://kvgnmc.org/nss-2/**
	NCC	**https://kvgnmc.org/ncc-kvgnmc/**
	YRC	**https://kvgnmc.org/youth-red-cross-unit/**
	R&R	**https://kvgnmc.org/rovers-and-rangers/**
Environment and Sustainability	**Botany - Plant Physiology & Ecology**	**https://kvgnmc.org/dept-of-botony/**
	Zoology- Environmental Biology & Wild life Biology	**https://kvgnmc.org/dept-of-zoology/**
	Environmental Studies	https://mangaloreuniversity.ac.in/sites/default/files/UG%20CBCS/IC,HR%20cbcs.pdf
	Nature club	**https://kvgnmc.org/dept-of-botony/**

1.3.2. QₙM *Number of courses that include experiential learning through project work/field work/internship during the year*

1.3.2.1 : Number of courses that include experiential learning through project work/field work/internship during the year

Year	202-21
Number	0

Data requirement for year: (As per Data Template)

- Name of the Course
- Details of experiential learning through project work/field work/internship
- Name of the Programme

File Description:

- Any additional information
- Programme / Curriculum/ Syllabus of the courses
- Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses
- MoU's with relevant organizations for these courses, if any

Number of courses that include experiential learning through project work/field work/internship (Data Template)

File Description: Due to Covid-19 pandemic no experiential learning through project work/field work/internship are carried out during the year

1.3.3. QₙM *Number of students undertaking project work/field work/ internships*

1.3.3.1. Number of students undertaking project work/field work/ internships

Year	2020-21
Number	0

Data Requirement : (As per Data Template)

- Name of theprogramme
- No. of students undertaking project work/field work /internships

File Description:(Upload)

- Any additional information

List of programmes and number of students undertaking project work/field work/ /internships (Data Template)

Due to Covid-19 pandemic no experiential learning through project work/field work/internship are carried out during the year

Key Indicator- 1.4 Feedback System

1.4.1. QₙM *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*
1) Students 2)Teachers 3)Employers 4)Alumni

Options:
    A.   All of the above
    B.   Any 3 of the above
    C.   Any 2 of the above   **Choose any one**
    D.   Any 1 of the above
    E.   None of the above

Data Requirement:
Report of analysis of feedback received from different stakeholders

File Description
- URL for stakeholder feedback report
- Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)
- Any additional information(Upload)

(Note: Data template is not applicable to this metric)

1) Students	2) Teachers	3) Employers	4) Alumni
Yes	Yes	No	Yes

Analysis of feedback

Overall performance of college has been assessed through the feedback system. The college collects the feedback on various curriculum aspects and courses from parents, faculty and alumni through questionnaires and analyzes.

Feedback from Parents : For the Academic year 2020-2021 feedback has been obtained from nearly 150 parents focusing on infrastructure, quality of teaching, discipline, examination system, students counselling and guidance, development of communication and encouragement to students for participation in Co-curricular, extracurricular activities and sports. As per analysis all components of the feedback form are rated good. Majority of parents rated student mentoring as excellent.

Alumni feedback on curriculum: The feedback was collected randomly from 31 alumni on various aspects of curriculum such as relevance of curriculum with higher studies, depth, relevance with respect to job, suitability on real life situation, availability of reference book and their utility in curriculum. Majority of alumni rated feedback very good.

Teachers feedback on curriculum : Feedback was obtained from the teachers on various aspects of curriculum such as extent of coverage of course, depth of the course content, learning value, clarity and relevance of textual reading material , applicability or relevance to real life situations. As per analysis feedback is rated good.

Feedback utilization

The feedback collected from the parents, alumni and teachers has been analysed by a committee (Principal and Senior staff) and taken to the consideration for the development of curriculum and teaching learning process. The strength and weakness are properly evaluated by the team. Based on the recommendation of the team management takes the decision.

1.4.2 QnM *Feedback process of the Institution may be classified as follows:*
 Options:
   A. Feedback collected, analyzed and action taken and feedback available on website
   B. Feedback collected, analyzed and action has been taken
   C. Feedback collected and analyzed
   D. Feedback collected
   E. Feedback not collected
 Documents:

 Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of
 the Governing Council, Syndicate, Board of Management
File Description
   • Upload any additional information
   • URL for feedback report
   (Note: Data template is not applicable to this metric)

 Ans : Feedback collected, analyzed and action taken and feedback available on website

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

2.1.1 QnM : Enrolment Number

Number of students admitted during the year

Year	2020-21
Number	239

2.1.1.1. Number of sanctioned seats during the year

Year	2020-21
Number	700

 Data Requirement last completed academic year.
   • Total number of Students admitted
   • Total number of Sanctioned seats
 File Description:
   • Any additional information
Institutional data in prescribed format

Name of the program	Number of seats available	Number of applications received	Students Enrolled	Demand ratio during the year
B.A	200	27	27	1:1
B.Com	180	77	72	1:1.07
B.Sc	100	88	74	1:1.11
B.B.A	80	40	30	1:1.33
B.S.W	60	12	11	1:1.09

M.S.W	50	17	17	1:1
M.Com	30	08	08	1:1
Total	**620 UG +80 PG** **Total=700**		Total=239	

2.1.2. QₙM *Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)*

2.1.2.1. Number of actual students admitted from the reserved categories during the year

Year	2020-21
Number	142

Data requirement for year: (As per Data Template)
- Number of Students admitted from the reserved category
- Total number of seats earmarked for reserved category as per GOI or State government rule

File Description: (Upload)
- Any additional information

Number of seats filled against seats reserved (Data Template)

Name of the institution	Name of the Program and Class	Total intake capacity	The Number of applications received					Number of seats reserved as per the rules of state government					Number of filled seats					Requirement of excess seats					Reasons
			1	2A	2B	3A	3B	1	2A	2B	3A	3B	1	2A	2B	3A	3B	1	2A	2B	3A	3B	
NEHRU MEMORIAL COLLEGE, SULLIA	I B.A	200	1	1	5	13	4	8	30	8	8	10	1	1	5	13	4						All students who filed applications are admitted
	I B.Sc	100	2	14	7	35	14	4	15	4	4	5	2	14	7	35	14						
	I B.Com	180	1	7	20	27	12	7	27	7	7	9	1	7	20	27	12						
	I B.B.A	80	0	5	7	15	2	3	12	3	3	4	0	5	7	15	2						
	I B.S.W	60	1	0	4	5	0	2	9	2	2	3	1	0	4	5	0						
	I M.S.W	50	2	3	0	5	6	2	8	2	2	3	2	3	0	5	6						
	I M.Com	30	1	1	1	5	0	1	4	1	1	2	1	1	1	5	0						

Name of the institution	Name of the Program and Class	Total intake capacity	The Number of applications received		Number of seats reserved as per the rules of state government		Number of filled seats		Requirement of excess seats		Reasons
			SC	ST	SC 15%	ST 03%	SC	ST	SC	ST	
NEHRU MEMORIAL COLLEGE,	I B.A	200	3	0	30	06	3	0			All students who filed applications are admitted
	I B.Sc	100	1	1	15	03	1	1			
	I B.Com	180	4	1	26	05	4	1			
	I B.B.A	80	0	1	12	02	0	1			
	I B.S.W	60	0	1	09	02	0	1			

SULLIA	I M.S.W	50	0	1	08	02	0	1			
	I M.Com	30	0	0	05	01	0	0			

Year	Number of seats earmarked for reserved category as per GOI								Number of seats admitted from the reserved category								Average percentage
	SC	ST	I	2A	2B	3A	3B	GM	SC	ST	I	2A	2B	3A	3B	GM	
2020-21	105	21	27	105	27	27	36	350	**08**	**05**	**8**	**31**	**27**	**27**	**36**	97	
% Per year	15	3	4	15	4	4	5	50	7.6	23.8	29.62	29.52	100	100	100	27.71	**34.14**

Key Indicator - 2.2. Catering to Student Diversity

2.2.1. Q_lM *The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners*

Write description in maximum of 200 words

File Description:
- Paste link for additional Information
- Upload any additional information

Response:

For slow learners:
- Remedial Classes are conducted with an aim to improve the academic performance of slow learners, absentees and students who participate in sports and other activities.
- Academic and personal counseling are given to slow learners by the members of counseling cell, subject teachers and mentors.
- Group study system is also encouraged with the help of advanced learners.
- Bilingual explanation and discussion are imparted to the slow learners after the class hours for better understanding.
- Simple and standard lecture notes/ course materials are provided to them.

For Advanced Learners:
- The students are given advanced topics for seminars and projects. Necessary assistance like reference books, web links, etc. are provided regularly.
- They are encouraged to attend and present papers in various seminars/webinars/workshops in other colleges conducted in their respective areas.
- They are encouraged to take part in inter and intra collegiate competitions like exhibitions, cultural competitions and fests etc.
- Skill Development programs are arranged to guide them in view of campus interviews, competitive Examinations, etc.

- The rank holder in University examinations are felicitated by the Management and College with Gold medals and offering cash prizes.

2.2.2.Q$_n$M *Student- Full time teacher ratio (Data for the latest completed academic year)*

Year	2020-21
Number of Students	720
Number of teachers	54

Data requirement:

- Total number of Students enrolled in the Institution
- Total number of full time teachers in the Institution

Formula: Students: teachers

File Description (Upload)

- Any additional information

   (Note: Data template is not applicable to this metric)

Formula: Students: Teachers

Year of Enrolment	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers in the institution teaching only UG courses (UG)	Number of full time teachers in the institution teaching only PG courses (PG)	Number of Teachers teaching both UG and PG courses	Total		Student – Full Time teacher ratio. %
						Student	Teacher	Teacher:students
2020-2021	680	40	46	8	--	720	54	1:14

Key Indicator - 2.3. Teaching- Learning Process

2.3.1. Q$_l$M *Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences*

Upload a description in maximum of 200 words

File Description:

- Upload any additional information

Link for additional information

Response:

- The teaching-learning is student –centered.

- Students are taught language skills and also communication skills apart from curriculum instructions through various associations.

- Interactive and collaborative learning by the social work students.

- Participatory learning activities are encouraged among the students by involving them in seminars/webinars, workshops, e-quiz, e-certificate courses, etc.

- Participatory learning activities like presentation of seminars and assignments /project work by referring to listed bibliography collection of information from internet is encouraged.

- Students are given the case studies relating to subjects, which helps them in problem solving, decision-making and improves the learning skills.

- Group discussions are conducted which helps in participatory learning.

- The students undertaking project works, seminar, model preparation, collage making etc., the students are made to use do it yourself technique.

- The college also organizes co-curricular, extracurricular, sports and cultural events which help the students in developing their all-round personality.

- Students are provided with requisite platform to become confident and self-reliant citizens. Science model exhibition gives a platform for scientific temperament.

2.3.2. Q₁M *Teachers use ICT enabled tools for effective teaching-learning process.*
Write description in maximum of 200 words
File Description
- Upload any additional information
- Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.

The Institute follows ICT enabled teaching in addition to the traditional classroom education. The campus is enabled with high speed Wi-Fi connection. The faculty members are regularly using the ICT enabled learning tools such as PPT, Video clippings , Audio system, online sources to expose the students for better understanding, advanced knowledge and practical learning. Google classroom and Whatsapp group is used to manage and post course related information- learning material, quiz, assignments and evaluations, etc. The PPTs are enabled with animations to improve the effectiveness of the teaching- learning process. Lab manuals are mailed to students well in advance facilitating experiments in labs. Online quizzes are conducted and Assignments are given to record the feedback of the students related to the topic.

Number of teachers using ICT(LMS,e-Resources)	Number of teachers on roll	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
2020-2021 :	54	PPT INFLIBNET	4 Seminar halls	1	INFLIBNET(2015-16 onwards) PPT, Google Class room, zoom application, Whatsapp, Google Drive, Google meet Telegram X-recorder

2.3.3. QnM *Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)*

2.3.3.1. Number of mentors Number of students assigned to each Mentor

Year	2020-21
Number of mentors	33

Formula: Mentor : Mentee

File Description
- Upload, number of students enrolled and full time teachers on roll.
- Circulars pertaining to assigning mentors to mentees
- mentor/mentee ratio

(Note: Data template is not applicable to this metric)

Mentor : Mentee Ratio

Year	Number of students enrolled in the institution	Number of Mentors	Mentor : Mentee Ratio
2020-2021	720	33	**1 : 22**

Key Indicator- 2.4 Teacher Profile and Quality

2.4.1. QnM *Number of full time teachers against sanctioned posts during the year*

Year	2020-21
Number	54

DEPARTMENT	No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No of faculty with Ph.D
English	2	2			
Kannada	2	3			2
Hindi	1	2			
History	1	1			
Economics	2	3			1
Political Science	1	2			
Sociology	1	1			
Social Work U.G	4	3			
Commerce	8	9			1
Business Administration	4	4			
Physics	2	3			
Chemistry	2	3			1
Mathematics	2	2			1
Botany	2	2			
Zoology	2	2			
Computer Science	2	2			
Physical Education	1	1			
Library Science	1	1			
Social work P.G (M.S.W)	5	4			1
M.Com	4	4			
Total	**49**	**54**			**7**

2.4.2. Q$_n$M *Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)*
D.N.B 2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.C Superspeciality / D.Sc. / D.Litt.* during the year

Year	2020-21
Number	Nil

Data requirement for year: (As per Data Template)
- Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. /D.Litt.
- Total number of full time teachers

File Description (Upload)
- Any additional information
- List of number of full time teachers with *Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt.* and number of full time teachers for year(Data Template)

2.4.3. Q$_n$M *Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)*
2.4.3.1 : Total experience of full-time teachers

Year	2020-21
Number	545

Sl. No	Name of the teacher	PAN	Designation	Name of the Department	No of sanctioned post	Years of appointment	Total years of teaching experience
1	Mrs. Bhavya P.M	BOHPP3282B	Lecturer	English		2010	11
2	Mrs. Ranjitha B R		Lecturer		02	2017	04
3	Dr. Poovappa Gowda K	ACEPG7068E	Associate Professor	Kannada		1988	33
4	Mr. Sanjeeva K	EVEPS1651A	Asst. Prof.		02	1994	27
5	Dr. Anuradha K P	BHDPA2158L	Lecturer			2010	11
6	Mr. Manoj Kumar		Lecturer	Hindi	02	2018	3
7	Mrs. Rajeshwari. A	CDXPR8628B	Lecturer			2015	6
8	Mr.Thippeswamy D H	AJIPT6525C	Assistant Professor	History	01	2015	6
9	Mr. Vishnu Prashanth B	AVVPV2218HE	Lecturer	Economics		2013	8
10	Ms. Aksha K	CGDPK9305D	Lecturer		02	2015	6
11	Dr. Vijayalakshmi N S	EAGPS2261R	Lecturer			2019	2
12	Ms. Janaki T		Lecturer	Pol. Science	02	2013	8
13	Mrs. Mamatha K	EEIPBO988E	Lecturer			2003-13 & 2019	12
14	Mrs. Chithralekha K S	FILPSH510M	Lecturer	Sociology	01	2016	5
15	Dr. Giridhara Gowda K	ACJPG2583M	Assot. Prof. (Principal I/C)	Commerce	08	1983	37
16	Mrs. Rathnavathi D	AKJPR19901	Asst. prof	Commerce		1992	29
17	Mr. RudraKumar M M	BBSPR6320L	Assistant Professor			2015	6
18	Mr. Shridhara V	EVDPS222H	Asst. Prof.			2009	12
19	Ms. GeethaShenoy	EVEPS1636B	Lecturer			2009	12
20	Ms .Divya T.S	BWDPD2876D	Lecturer			2014	7
21	Mrs. Yakshitha Kumari	BBGPJ4893L	Lecturer			2017	4
22	Mrs. Meenakshi	CMVPM4279C	Lecturer			2018	3
23	Mrs. Ashwini M.S	APKPH0779Q	Lecturer			2018	3
24	Mrs. Anantha Lakshmi	ADPPL3056K	Lecturer	Business Administration		2009	12
25	Mr. Hariprasad	AMTPV4371N	Lecturer		04	2016	5
26	Mrs. Leena Y N	ASZPN1352M	Lecturer			2018	3
27	Ms. Dhanya K S	FZZPS4723P	Lecturer			2018	3
28	Mr. Sathyaprakash D	CBOPD8686G	Lecturer	Physics		1991	30
29	Mrs. Ashwini K.C	BLTPC2135D	Lecturer		02	2016	5

30	Miss. Pavana B	CWIPP1353B	Lecturer			2017	3.5
31	Dr.Sudhakaran. T. (deputed)	AFBPS324M	Associate Professor	Chemistry	02	1989	32
	Ms. Ashwitha A C	BYVPA5640J	Lecturer			2016	4.5
32	Ms. Praneetha B P	BZBPP4825P	Lecturer			2016	5
33	Ms. Harsha Kirana B R	BNWPR951F	Lecturer			2017	4
34	Mrs. Surekha (deputed)	AGLPS515K	Associate Professor	Mathematics	01	1988	33
	Ms. Usha M.P	ADTPU123C	Asst. prof.			1991	30
35	Ms. Divyashree B	FNQPD7393F	Lecturer			2018	3
36	Mrs. Akshatha B	BHOPB6623A	Lecturer			2013	8
37	Mr Ajith Kumar S B	CJNPA6125N	Lecturer	Zoology	02	2020	1
38	Mrs. Krithika K J	BDIPJ2039Q	Lecturer			2018	3
39	Mr. Kuladeep PP	DALPK8681M	Lecturer	Botany	02	2013	8
40	Mr.Venkatraja CS	HBOPS8044G	Lecturer	Comp. Science		2009	12
41	Mrs. Deeksha M.D	APUPR4803D	Lecturer		02	2019	2
42	Mrs. Madhura M R	DTAPK6700D	Lecturer			2008-11 & 2017	7
43	Mrs. Shobha A	GGDPS6898M	Lecturer	Social Work	04	2011	10
44	Mrs. Kripa A.N	BGSPN2912F	Lecturer			2011	10
45	Dr. Sandesh K.S	EZKPS191P	Asst. Prof.		05	2009	12
46	Mr. Dinesh Kumara A		Asst. Prof.	MSW		2010	11
47	Mr. Abdul Rasheed K M	CPWPA2805L	Asst. Prof.			2012	9
48	Miss Arpitha S	BBLPA1747F	Asst. Prof.			2018	3
49	Mrs. Ramya S K	BVQPK2276Q	Asst. Prof		04	2017	4
50	Mrs. Asha	TATXTA991N	Asst. Prof.	M .Com		2017	4
51	Mr. Mithun K	DVSPM56316	Asst. Prof			2019	2
52	Ms. Ashwini D	CEGPD1231Q	Asst. Prof.			2019	2
53	Mr. Seetharama M.D	CLFPS4003R	Physical Director	Physical Education	01	2015	6
54	Mr. Umesha		Librarian	Library	01	2018	3

Key Indicator - 2.5. Evaluation Process and Reforms

2.5.1. Q₁M *Mechanism of internal assessment is transparent and robust in terms of frequency and mode*

Response:
- The college has implemented various strategies to evaluate the performance of the students through Internal Assessment test, Field Visits, project works, seminars, assignments,

- Examination committee is formed in the beginning of the academic year in order to conduct internal assessment test and the university level semester examinations.

- The examination committee gives the notice regularly about the internal tests through the principal.

- The test papers are evaluated promptly and answer scripts are distributed in the class with necessary feed back to the students for improving their learning.

- The marks awarded to each student are entered into mark-lists subject wise and class wise separately and parents/guardians signature is taken during P.T.A meeting .

- The internal practical examinations are also conducted before the semester examinations.

- CCTV coverage ensures graft free exams.

2.5.2. Q₁M *Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient*
Response:
Mechanism to deal with examination related grievances

At College level:

- The redressal of grievances for Internal Assessment evaluation is attempted at the college level.

- The evaluation of the test papers, seminar presentations and fieldworks etc. is done most objectively

- Absentees and slow learners are counseled and given a chance of re-test.

At University Level

- The institution follows the Manual for the examination system prepared by the University.

- The manual has the provision for redressal of grievances of the students.

- The student has the right for revaluation, re-totaling and to get photocopy of answer sheets from the university for personal viewing.

- The college office handles grievances occurring at the university level.

Key Indicator- 2.6 Student Performance and Learning Outcome

2.6.1. Q₁M *Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.*

Response:
- The Students are made aware of the learning outcomes during the Orientation programme.

- The vision, mission and objectives of the institution are displayed in the college website.

- The Students are made aware of the program outcomes by conducting field work, study tours, project works, internship, classroom seminars and assignments along with the curriculum.

- Interaction between successful and well placed alumni is encouraged among students.

- Subject experts have delivered special lectures on recent trends and developments for students.

- Action plan of each department is prepared at the beginning of the academic year.

- Lesson plan is also maintained and followed.

- Tutorial classes and Remedial classes are taken regularly.

- Internal assessment component is used for continuous evaluation of students

- Students are encouraged to participate in seminars/webinars, workshops.

- All PG programmes have a mandatory Internship/ Community Development programme where the Industry/ Community will evaluate the student's performance based on certain criteria drawn from the programme outcomes.

- The programme outcome attainment of the postgraduate students is also evaluated on the basis of their research output in the form of paper presentation and publications.

2.6.2. Q₁M *Attainment of Programme outcomes and course outcomes are evaluated by the institution.*
Describe the method of measuring the level of attainment of POs , PSOs and COs in not more than 200 words
File Description:
- Upload any additional information
- Paste link for Additional information

Response:

- Effective implementation of the curriculum prescribed by Mangalore University.

- Specific mechanisms like Academic calendar, lesson plan, are followed for monitoring the curriculum implementation and evaluation system.

- The institution also monitors and ensures the achievement of programme outcome through the active functioning of different Internal Quality Assurance Cells like Examination Committee, Discipline Committee, Library Committee, Career Guidance & Placement Cell, Research cell and others.

2.6.3. QₙM *Pass percentage of Students during the year*

2.6.3.1. Total number of final year students who passed the university examination during the year

2.6.3.2. Total number of final year students who appeared for the university examination during the year

Previous completed academic year	
Number of students appeared	
Number of students passed	

Data Requirement (As per Data Template)
- Programme code
- Name of the Programme
- Number of Student appeared

- Number of Students passed
- Pass percentage

File Description
- Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)
- Upload any additional information
- Paste link for the annual report

Program code	Program Name	Number of students appeared in the final year examination	Number of students passed in final semester/ year examination	Pass percentage
BA	BA			
BSC	BSC			
BCM	BCOM			
BBA	BBA			
BSW	BSW			
SW	MSW			
CM	M.Com			

Key Indicator- 2.7 Student Satisfaction Survey

2.7.1 QₙM *Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)*

Criterion 3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

3.1.1. QₙM *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)*

3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Year	2020-21
(INR in Lakhs):	NIL

Data requirement for year: (As per Data Template)
- Name of the Project/Endowments
- Name of the Principal Investigator
- Department of Principal Investigator
- Year of Award
- Funds provided
- Duration of the project

- Name of the Project/Endowments

File Description(Upload)
- Any additional information
- e-copies of the grant award letters for sponsored research projects /endowments

List of endowments / projects with details of grants(Data Template)

3.1.2 Q$_n$M *Number of teachers recognized as research guides (latest completed academic year)*

3.1.2.1: Number of teachers recognized as research guides.

Year	2020-21
Number	Nil

File Description(Upload)
- List of research projects and funding details (Data Template)

3.1.3. QnM Number of departments having Research projects funded by government and non-government agencies during the year

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the year**

Year	2020-21
(INR in Lakhs):	Nil

Data requirement for year: (As per Data Template)
- Name of Principal Investigator
- Duration of project
- Name of the research project
- Amount / Fund received
- Name of funding agency
- Year of sanction
- Department of recipient

File Description(Upload)
- List of research projects and funding details (Data Template)
- Any additional information
- Supporting document from Funding Agency

Paste link to funding agency website

Key Indicator 3.2. Innovation Ecosystem

3.2.1 QnMInstitution has created an ecosystem for innovation and has initiative for creation and transfer of knowledge. (Description in 200 words)

File Description(Upload)
- Any additional information
- Link for additional information

3.2.2 **Number of the workshops/seminars/conducted on the research methodology, Intellectual property rights (IPR) and entrepreneurship during the year.**

3.2.2.1 **Total Number of the workshops/seminars/conducted on the research methodology, Intellectual property rights (IPR) and entrepreneurship during the year**.

Year	2020-21
(INR in Lakhs):	1

Year	Name of the workshop/ seminar	Number of Participants	Date From – To	Link to the Activity report on the website
2020-21	**One day faculty development program on "Research Ethics and Plagiarism"**	**44**	**1/23/2021**	**https://kvgnmc.org/research-cell/**

File Description(Upload)
- Report of events
- Any additional information
- Data Template

Key Indicator 3.3- Research Publication and Awards

3.3.1 QnM Number of Ph.Ds registered per eligible teacher during the year.
3.3.1.1 How many Ph.Ds registered per eligible teacher within the year

Year	2020-21
Number	Nil

3.3.1.2 Number of teachers recognized as guides during the year.

Year	2020-21
Number	Nil

File Description(Upload)
- **URL to research page on HEI website**
- **Data Template**
- **Any additional information**

3.3.2 QnM Number of reseaerch papers published per teacher in the Journals notified on UGC website during the year

3.3.2.1 Number of research papers in the Journals notified on UGC website during the year

Year	2020-21
Number	4

1. Dr Sandesh K.S -A Cross sectional study on mental health among hospital associated social workers during the outbreak of corona virus disease. Volume 10,issue 05, ISSN NO 2277-8160, May 2021

2. Dr Sandesh K.S –Consequences of Covid-19 pandemic on social work education and practice in India Volume 10,issue 05, ISSN NO 2277-8160, May 2021

3. Dr Sandesh K.S –The essential Role of Social Work in the Treatment of Tuberculosis Volume9,issue 12, ISSN NO 2277-8160, December 2020

4. Dr Sandesh K.S –The Value of Presence of Social Work in the Emergency Medicine.Volume9,issue 12, ISSN NO 2277-8160, December 2020

Data Requirement: (As per Data Template)
- Title of paper
- Name of the author/s
- Department of the teacher
- Name of journal

3.3.3. QnM *Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year*

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

Year	2020-21
Number	03

Sl. No.	Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	National / International	Year of publication	ISBN/ISSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher
1	Mrs. Mamatha K	Unnatha Shikshana dallina Samasyegalu mathhu Savaalugalu	Mangaluru Mahanagara Paalikeya Belavanige	NIL	NIL	NIL	2020	978-1-67812-319-2	KSOU, Mysore	
2	Dr. Anuradha K P	Bhasha Sangam	Bahubhaashika Parisaradalli Samskrithiya Ulivu mathhu Aikyamathya	NIL	NIL	NIL	2020	978-88-81195-94-8	Milagres College, Hampankatta, Mangaluru	
3	Mr. Rudrakumr M M	Modern Bank Management	Modern Bank Management	NIL	NIL	NIL	2020	978-93-85682-67-4	Mangalore University	United Agencies

Key Indicator 3.4- Extension Activities

3.4.1. Q₁M *Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year*
Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words.

Sullia being a semi-rural area, community is part and parcel of the college. The Institution promotes a well-knit Institution- neighborhood network in which students/ community participate whole heartedly. The community is not an outsider to the college. It is what our students belong to. The institution is also a part of a two prolonged community. The Institution is on a campus which houses various other institutes. They are part of the extended identity of this college. The students in our Institution stand to benefit from this enormous exposure. This in turn widens the horizon of their knowledge and understanding of diversity of the community as a whole. The Community oriented programs conducted are-

1) The department of social work is involved in extension activities through projects and field works covering areas like legal awareness, school dropouts, personality development and role of parents in the health development of children.

2) The science departments organize science model exhibitions every year. The students of various Institutions-primary & Secondary schools and Pre University Colleges of Sullia Taluk visit these exhibitions.

4)The NSS, NCC, Rovers& Rangers and Youth Red Cross units of the Institution actively participate in the following community services through organizing Annual Special Camps and regular weekend programs.

File Description:
- Paste link for additional information
Upload any additional information

3.4.2. QnM *Number of awards and recognitions received for extension activities from government / government recognized bodies during the year*

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year.

Year	2020-21
Number	1

Name of the activity	Name of the Award/ Recognition	Name of the Awarding government/ government recognised bodies	Year of award
Literature and Socio - Cultural	**Karnataka Shikshana Ratna - Rajya Prashasti**	**Surve Cultural Academy ® Bangalore & Bharatha Ratna Sir.M.Vishweshwaraya Prathishtana, ® Bangalore**	**2021**

File Description: (Upload)
- Any additional information
- Number of awards for extension activities in last 5 year(Data Template)

e-copy of the award letters

3.4.3. QnM *Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year*

3.4.3.1Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Year	2020-21
Number	8

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Number of students participated in such activities
Vanamahothsava Program	Youth Red Cross Wing	Awareness Program	2020	50
Swachh Bharath Abhiyan	NCC unit	Awareness Program	2020	50
Mask & Sanitization in SSLC Exam Centre	Rover and Rangers Unit	Awareness Program	2020	2
Information & Demonstration on Fire Safety	Youth Red Cross Wing in Association with Fire Service Dept. of Sullia	Awareness Program	2021	85
Covid Awareness Rally	Youth Red Cross Wing	Awareness Program	2021	20
Mask & Social Distancing Awareness Program	NSS	Awareness Program	2021	100
Mask & Social Distancing Awareness Program	NCC	Awareness Program	2021	50

Mask & Social Distancing Awareness Program	Rover and Rangers Unit	Awareness Program	2021	20

3.4.4. QnM *Number of students participating in extension activities at 3.4.3. above during the year*

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Year	2020-21
Number	377

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Number of students participated in such activities
Vanamahothsava Program	Youth Red Cross Wing	Awareness Program	2020	50
Swachh bharath abhiyan	NCC unit	Awareness Program	2020	50
Mask & Sanitization in SSLC Exam Centre	Rover and Rangers Unit	Awareness Program	2020	2
Information & Demonstration on Fire Safety	Youth Red Cross Wing in Association with Fire Service Dept. of Sullia	Awareness Program	2021	85
Covid - 19 Awareness Rally	Youth Red Cross Wing	Awareness Program	2021	20
Mask & Social Distancing Awareness Program	NSS	Awareness Program	2021	100
Mask & Social Distancing Awareness Program	NCC	Awareness Program	2021	50
Mask & Social Distancing Awareness Program	Rover and Rangers Unit	Awareness Program	2021	20

Key Indicators 3.5 – Collaboration (20)

3.5.1. Number of collaborative activities for research, Faculty exchange, students exchange/internship during the year.

QnM 3.5.1.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Year	2020-21
Number	02

Sl. No.	Title of the collaborative activity	Name of the collaborating agency with contact details	Name of the participant	Year of collaboration	Duration	Nature of the activity	Link to the relevant document
1	Guest Talk on Panchayath Development Programme	Kedambady Village Panchayath - 9663899808 PDO Mr.Ajith G.K	40	2021	One day on 13/02/2021	Awareness on facilities provided by panchayats	offline
2	Trekking and forest study program	Madikeri forest department at Kolikkamale range trekking	Nature Club members	2021	One day on 14/02/2021	Identification of medicinal plants	offline

3.5.2. QnM *Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year*

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Year	2020-21
Number	01

Organisation with which MoU is signed	Name of the institution/ industry/ corporate house	Year of signing MoU	List the actual activities under each MOU year wise	Number of students/teachers participated under MoUs
Village Panchayath, Ajjavara	Nehru Memorial College, Sullia	2019	Covid-19 Awareness Programme	148

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

4.1.1. Q₁M *The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.*
Describe the adequacy of infrastructure and physical facilities for teaching –learning as per the minimum specified requirement by statutory bodies within a maximum 200 words

The institution has well-furnished classrooms, laboratories, computer laboratories, seminar halls etc.

Class rooms: To facilitate teaching – learning process the institution has 30 classrooms with adequate seating facility, fans, ventilation, green boards and plat forms.

Seminar hall: In order to facilitate co-curricular activities the institution has one seminar hall with ICT facility.

Auditorium: One auditorium with good sound system which can accommodate around 600 students and also a spacious stage in the quadrangle.

Laboratories: The laboratories are well equipped with museum, departmental library and display of charts. The college has a language lab, where students practice and test their communication skills. Technology enabled learning spaces to encourage ICT enabled teaching learning process audio- visual room with LCD projector is available. Each Department is provided with computers/ laptops connected with internet.

Ambience: Indoor quadrangle and outdoor gardens add to the ambience and provide facilities for curricular and co-curricular activities. They also add to the green environment of the campus.

Other facilities: Laptop, Digital camera, diesel power generator with 40 KVA, 415V3PH, 0.89F capacity Kirloskar Green 3R1040TAGI and uninterrupted power supply (power house), rain water harvesting and waste management are provided both for comfort and example.

4.1.2. Q₁M *The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*
Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words

Sports /Games: Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. Various sports competitions such as Intercollegiate, Intra-collegiate etc. help in developing team spirit in students. Students are awarded with medals, trophies and certificates to motivate them.

Outdoor Games: The college has outdoor sports events with standard court and track facilities.

- Space to play Javelin throw, discus throw, hammer throw and shot-put.
- Facilities to play khabaddi, kho-kho and outdoor games.
- Ball badminton and shuttle badminton courts.

- Volley ball, throw ball, hand ball and football courts.

- Tug of war and cricket materials.

- Athletic equipment.

Indoor Games: chess, carom boards are provided to the students in the college campus.

Gymnasium: A well-furnished gymnasium equipped with weight lifting set, dumbbell set etc.

Cultural Activities: The College encourages students to participate in various cultural and literary activities. The college conducts various cultural activities like Annual day and Talents day in which students exhibit their talents.

4.1.3. QnM *Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.*
4.1.3.1 : Number of classrooms and seminar halls with ICT facilities

Year	2020-21
Number of Classrooms	36

Facilities	Number
Number of classrooms with LCD facilities(portable)	05
Number of classroom with wi.Fi/LAN facilities	30
Number of seminar halls with ICT facilities	01

4.1.4. Q_nM *Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)*
4.1.4.1. Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Year	2020-21
(INR in Lakhs)	**Rs.15,29,240.00**

Key Indicator – 4.2 Library as a learning Resource
4.2.1. QlM Library is automated using Integrated Library Management System (ILMS)

Libraries are essential tools in learning at any level. The mission of our library is to collect, organise, preserve and provide access to knowledge and information. It is an intellectual centre in the academic setup. Resources, facilities and services are provided by the library for the benefit of our users. In our Institution we have provided the provision of wide variety of Information sources. The collection of books and other informational materials made available to the users for reading, study and reference. We have books, reference collections, journals, magazines, newspapers, computers with Internet, etc. INFLIBNET-NLIST Database has been subscribed, OPAC and reprographic facility also available in the library to the benefit of the teachers and students.

4.2.1 Library is automated (Integrated Library Management System -ILMS)			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Full	4.3.3	2009

4.2.2.
QnM *The institution has subscription for the following e-resources*
 1. e-journals
 2. e-ShodhSindhu
 3. Shodhganga Membership
 4. e-books
 5. Databases
 6. Remote access toe-resources
Options:
 A. Any 4 or more of the above
 B. Any 3 of the above
 C. Any 2 of the above
 D. Any 1 of the above
       None of the above

Sl. No.	Name of the e-resources
2	e-shodhSindhu

4.2.3 QnM *Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)*
4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

Year	2020-21
(INR in Lakhs)	0.28387

Year	Books	Journals	e-books/e-journals (N-LIST)	Newspapers
2020-21	2175	14630	5900	5682

4.2.4

QnM *Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)*

4.2.4.1 Number of teachers and students using library per day over last one year

4.2.4	Percentage per day usage of library by teachers and students (foot falls and login data for online access)			
	No. of Teachers using library per day			15
	No. of Students using library per day			210
	Total No. of Teachers			53
	Total No. of Students			720
	Percentage per day usage of library by teachers and students			29.1%

(Note: Data template is not applicable to this metric)

Key Indicator- 4.3 IT Infrastructure

4.3.1. Q₁M *Institution frequently updates its IT facilities including Wi-Fi*

Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words

Institution has adequate IT infrastructure which is updated and upgraded continuously as per the requirements and changing technology. The entire institution is enabled with Wi-Fi connection. The institution provides free Wi-Fi facility to all. The college office, computer labs and all the departments have computers with internet facilities. The institution has CAMPUS ONE which allows multi layered user interface system. In the system data of degree students viz., name, parent/guardian details, address, roll no., blood group, mobile no., aadhar card no., courses and specialized subjects are regularly updated. The college has browsing center for students with Wi-Fi facility. Total number of computers and laptops available are 121. Out of that 65 computers in labs and 18 in browsing centre; out of which 13 in working condition, are available for students. Remaining 38 computers including laptops are used by teaching and non-teaching staff. The entire campus is monitored by CCTV facility. The CCTV's installed at strategic places, help to monitor the campus activities.

4.3.2. QnM *Student – Computer ratio*

Number of students : Number of Computers Data

Total no. of students	No. of computers for students in working condition
720	78

There are 720 students studying in the academic year 2020-2021. Total number of computers and laptops available are 121. Out of that, available computers for student are 65 in computer labs and 13 in browsing centre. Total 78 computers are available to the student's usage. Therefore,

Student computer Ratio is 720:78= **9.23:1**

(Note: Data template is not applicable to this metric)

4.3.3 Available bandwidth of internet connection in the institution. (Leased Line)
Options:
  (a) **≥ 50 MBPS**
  (b) **35-50 MBPS**
  (c) **20-35 MBPS**
  (d) **5-20 MBPS**
  (e) **< 5 MBPS**

No. of computers with access to internet	Bandwidth of leased Line connection
121	50 mbps

Key Indicator – 4.4 Maintenance of Campus Infrastructure

4.4.1 QnM *Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)*
4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Year	2020-21
(INR in Lakhs)	19.82

Year	Expenditure incurred on maintenance of academic facilities (In Lakh)	Expenditure incurred on maintenance of physical facilities (In Lakh)
2020-2021	9.32	10.50

4.4.2. QlM *There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*
Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words

College is on sprawling campus which houses various institutions. The management has full-fledged

Departments for maintenance of existing basic infrastructure of all the institutions in the campus.

The method followed - Lodging the complaint with the Department on the intercom. There is a policy by the Management to handle the work of the college. The Department attends to the work and maintains record and payment is done from the college under the head-General Maintenance and Repairs. The register is maintained in the office about the repairs and payment made. The Management foots bills if there is not enough outlay to fall back on.

- Computer and internet are serviced by the Maintenance Department of the Campus. College website is maintained by website maintenance team of the institutions.
- Essential facilities such as lab equipment and disposal of waste of all types, Library, sports, gym and indoor games, rain water harvesting system and lush green garden are maintained by the supporting staff and supervised by the heads of the departments.
- A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame.

Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

5.1.1 Q_nM *Number of students benefited by scholarships and free ships provided by the Government during the year*

5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year

Year	2020-21
Number	38

Data Requirement : (As per Data Template)
- Name of the Scheme
- Number of students benefiting

File Description:
- Upload self attested letter with the list of students sanctioned scholarship
- Upload any additional information
- Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)

Year	Name of the scheme	Number of students benefited by government scheme and amount		Number of students benefited by the institution's schemes and amount		Link to relevant document
		Number of students	Amount	Number of students	Amount	
2020-21	C V Raman Scholarship	14	70000			
	Post Metric Scholarship (SC)	22	32275			
	Betterment Committee Fee Concession	2	5990			

5.1.2. QnM *Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year*

5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Year	2020-21
Number	108

Data requirement for year: (As per Data Template)
- Name of the Scheme with contact information
- Number of students benefiting

File Description:
- Upload any additional information
- Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)

Year	Name of the scheme	Number of students benefited by government scheme and amount		Number of students benefited by the institution's schemes and amount		Link to relevant document
		Number of students	Amount	Number of students	Amount	
2020-21	Scholarship for meritorious students			25	294000	
	Scholarship to local students			57	39000	
	PTA Scholarship			1	14000	

Alumni Association Scholarship				2	14000	
Sports Quota				23	1409000	

5.1.3.

QnM *Capacity building and skills enhancement initiatives taken by the institution include the following*

    1. *Soft skills*
    2. *Language and communication skills*
    3. *Life skills (Yoga, physical fitness, health and hygiene)*
    4. *ICT/computing skills*

Options:
    A. All of the above
    B. 3 of the above
    C. 2 of the above
    D. 1 of the above
    E. none of the above

Data Requirement: (As per Data Template)
- Name of the capability building and skills enhancement initiatives
- Year of implementation
- Number of students enrolled
- Name of the agencies involved with contact details

File Description (Upload)
- Link to Institutional website
- Any additional information
- Details of capability building and skills enhancement initiatives (Data Template)

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
Certificate courses	24-11-2020	193	Nehru Memorial College Sullia D.K
Language lab	01-07-2018	300	Dept of English
Remedial class	11-07-2018	100	Dept of Mathematics
	08-02-2018	15	Dept of Commerce
Personal Counselling	17-07-2017	20	Dept of Social work

5.1.4.QnM *Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year*

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Year	2020-21
Number	111

Data requirement for year: (As per Data Template)

- Name of the scheme
- Number of students who have passed in the competitive exam
- Number of students placed

File Description (Upload)

- Any additional information
- Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

Year	Name of the Activity conducted by the HEI to offer guidance for competitive examinations offered by the institution during the last five years		Name of the Activity conducted by the HEI to offer guidance for career counselling offered by the institution during the last five years		Number of students placed through campus placement	Link to the relevant document
	Name of the Activity	Number of students attended / participated	Details of career counselling	Number of students attended / participated		
2020-21	Orientation programme on employability skills	111				

5.1.5. QnM *The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Options:

A. **All of the above**
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
E. None of the above

Data Requirement:

Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.

File Description (Upload)

- Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee
- Upload any additional information
- Details of student grievances including sexual harassment and ragging cases

 (Note: Data template is not applicable to this metric)

Key Indicator- 5.2 Student Progression

5.2.1 QnM *Number of placement of outgoing students during the year*

5.2.1.1: Number of outgoing students placed during the year

Year	2020-21
Number	0

Data requirement for year (As per Data Template)
- Name of the employer with contact details
- Number of students placed

File Description (Upload)
- Self-attested list of students placed
- Upload any additional information

Details of student placement during the year (Data Template)

5.2.2. QnM *Number of students progressing to higher education during the year*

5.2.2.1. Number of outgoing student progression to higher education

Year	2020-21
Number	0

Data Requirement: (As per Data Template) Number of students proceeding from
- UG to PG:
- PG to MPhil:
- PG to PhD:
- MPhil to PhD:
- PhD to Postdoctoral:

File Description (Upload)
- Upload supporting data for student/alumni
- Any additional information

Details of student progression to higher education

5.2.3. QnM Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Year	2020-21
Number	

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year

Year	2020-21
Number	

Data requirement for year: (As per Data Template) Number of students selected to
- JAM
- CLAT
- NET
- SLET
- GATE

- GMAT
- CAT
- GRE
- TOEFL
- Civil Services
- State government examinations

File Description (Upload)

- Upload supporting data for the same
- Any additional information

Number of students qualifying in state/ national/ international level examinations during the year (Data Template)

Key Indicator- 5.3 Student Participation and Activities

5.3.1 QnM *Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.*

5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Year	2020-21
Number	02

Data requirement for year: (As per Data Template)

- Name of the award/medal
- University /State/National/International
- Sports/Culture

File Description (Upload)

- e-copies of award letters and certificates
- Any additional information
- Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)

Year	Name of the award/ medal	Team / Individual	University/State/National/ International	Sports/ Cultural	Name of the student
2020-21	2nd Place	Individual	State	Kabaddi	Chaithra M
	Participation	Individual	National	Kabaddi	Rathan C

5.3.2 QlM *Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)*

Describe the students' representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words

File Description

- Paste link for additional information

- Upload any additional information

The Institution constitutes a Student Council every year.
- The Student Council is functioning right from the inception of the Institution.
- The Institution has framed the guide lines for the smooth functioning of the Student Council.
- Student Council is formed in a democratic way by conducting direct elections in the first stage where the two representatives of classes are elected by the students of respective classes. However the students are also encouraged to elect their representatives unanimously. The elected class representatives elect the office bearers of the Student Council sometimes unanimously and sometimes by a secret ballot.

Major activities of the Student Council:

The Student council of the Institution conducts various cultural activities, sports & games and co-curricular activities, throughout the year under the guidance of staff advisors of respective associations and the student welfare officer.

Funding:

The Institution collects association fee from the students during admission. The amount collected from the students is exclusively utilized for conducting various extracurricular and co-curricular activities of the students

5.3.3. QnM*Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)*

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year

Year	2020-21
Number	03

Data requirement for year: (As per Data Template)
- List of events/competitions

File Description
- Report of the event
- Upload any additional information
- Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)

Date of event/activity (DD-MM-YYYY)	Name of the event/activity	Name of the student participated
19-12-2020	Intercollegiate Quiz conducted by SVEEP	Vishnu Prasanna. 3rd B.Com
19-12-2020	Intercollegiate Quiz conducted by SVEEP	Mohammad Musthafa. 3rd B.Com
25.01.2021	Taluk Level English Essay conducted by SVEEP	Bhavya P M. 2nd BA

SVEEP: Systematic Voter's Education and Electoral Participation Programme of Election Commission of India

Key Indicator- 5.4 Alumni Engagement

5.4.1 QlM *There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*

Describe contribution of alumni association to the institution within a maximum of 200 words

File Description:
- Paste link for additional information
    Upload any additional information

After the establishment, the college has completed 4 decades of successful academic years.

A proud, energetic and vibrant alumni association functions in our college. It is the torch bearer to the existing students in the selection of right path for the future endeavor. The alumni provides financial and non-financial assistance to the students. It extends scholarships to the deprived students. Alumni actively participates in all the activities organised by the college. It arranges the platform for the interaction of alumni with the present students to unveil the hidden potentials, boost up the morale and to inculcate the personality by honoring the achievers.

5.4.2 QnM *Alumni contribution during the year (INR in Lakhs)*
 Options:
    A. ≥ 5Lakhs
    B. 4 Lakhs - 5Lakhs
    C. 3 Lakhs - 4Lakhs
    D. 1 Lakhs - 3Lakhs
    E. <1Lakhs
Data requirement for year ():
- Alumni association / Name of the alumnus
- Quantum of contribution
- Audited Statement of account of the institution reflecting the receipts.
File Description
- Upload any additional information
(Note: Data template is not applicable to this metric)

Criterion 6 - Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

6.1.1 QlM *The governance of the institution is reflective of and in tune with the vision and mission of the institution*

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the

institution within a maximum of 200 words

Institution has a mechanism of decentralized governance system for delegating authority and providing operational autonomy to all the various functionaries. The governing body delegates all the academic and operational decisions based on policy, to the IQAC of the college, headed by the principal in order to fulfill the vision and mission of the institution. Faculty members are given responsibility in various committees/cells and co-curricular activities and allowed to conduct various programs to empower the students by involving them in activities as a part of participative management culture. In a Strategic level the principal, academic advisor, course coordinators and staff members are involved in defining the policies and procedures, framing guidelines and rules and regulations. At functional level, the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. All functions are strictly adheres the academic calendar of the university in implementing the scheduled activities of the college. All these functions are the outcome of Meetings held periodically for discussing the issue and challenges and development aspect of institution.

6.1.2 QIM *The effective leadership is visible in various institutional practices such as decentralization and participative management.*
Describe a case study showing decentralization and participative management in the institution in practice within a maximum of 200 words

During the academic year 2020-21, due to the COVID – 19 pandemic, Mangalore University suggested to conduct online classes. In this regard a meeting was conducted by the Principal with the course coordinators and HODs of all the departments. They have discussed about conducting the online classes for students and the requirements needed and decided to approach the Management to provide the same.

Accordingly, in the Governing council meeting principal discussed about the requirements needed for the online classes. The Governing council approved and provided the laptops and supplementary requirements. The staff club of the college has organized a workshop for the faculty, in order to follow a uniform method of online teaching and to train the faculty.

Key Indicator- 6.2 Strategy Development and Deployment

6.2.1 QlM *The institutional Strategic/ perspective plan is effectively deployed*

Describe one activity successfully implemented based on the strategic plan within a maximum of 200 words

The IQAC has planned various strategic plans for the academic year 2020-21. To conduct International/National / state level seminar/workshops/ conferences is one among them. But due to the unexpected COVID- 19 pandemic, it was decided to conduct National /State level webinars.

According to this plan, with the collaboration of IQAC, various departments/Cells organized National/State level webinars successfully. The National webinars like, *Tips for teachers to conduct effective online classes* by the department Commerce, *National Education Policy* by NCC and National Level Webinar on "*Impact of Mass Media on Sports* and many other. In these webinars a good number of delegates and students of different institutions participated and get benefited.

6.2.2 QlM *The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*

Describe the Organogram of the Institution within a maximum 200 words

The Institution is governed by the rules laid down by the UGC, Mangalore University and the Department of Collegiate Education, Government of Karnataka. We have aided and self-financed courses in the Institution. The top management is in constant touch with the head of the institution for the smooth functioning of the college. The Governing Council of the College has Nine members. The principal of the college is the Secretary and a senior faculty is the staff representative of the council. The Governing Council meets twice in a year. The strategic decisions on the overall development of the Institution are taken in that meeting. This is conveyed to the college entire staff, by the principal to work towards curricular and extra-curricular activities.

The Principal ensures that all provisions of the University bye laws, the Statutes and the regulations of the concerned authorities are duly observed in constituting it in the college.

The Internal Quality Assurance Cell (IQAC) is a key unit to initiate and to implement quality enhancement and assurance measures for the entire academic processes in the college by making

faculty members involve in one or the other committee/association and cells which helps in implementation of the academic planning effectively.

6.2.3 QnM

Implementation of e-governance in areas of operation
    1.Administration
    2. Finance and Accounts
    3. Student Admission and Support
    4.Examination

Options:

    A. All of the above
    B. Any 3 of the above
    C. Any 2 of the above
    D. Any 1 of the above
    E. None of the above

Data Requirements: (As per Data Template)
- Areas of e-governance
  Administration
  Finance and Accounts
  Student Admission and Support
  Examination
- Name of the Vendor with contact details
- Year of implementation

File Description (Upload)
- ERP (Enterprise Resource Planning)Document
- Screen shots of user interfaces
- Any additional information
- Details of implementation of e-governance in areas of operation, Administration etc (Data Template)

Areas of e-governance	Name of the Vendor with contact details	Year of implementation
Administration	Director of collegiate education	2009
	AOLE.	2013
	Campus One	2017
Finance and Accounts	Tally- ERP	2015

Student Admission and Support	Campus One	2020
Examination	Mangalore University MULinx- HS@MuLinx(mulinxers@gmail. com)	2014 2020

Key Indicator- 6.3 Faculty Empowerment Strategies

6.3.1 QlM *The institution has effective welfare measures for teaching and non- teaching staff*
  Provide the list of existing welfare measures for teaching and non- teaching staff within a maximum of 200 words

File Description
  - Paste link for additional information
  - Upload any additional information

Teaching	PF, ESI, Free Medical checkup and Medical facility at concessional rate. Free Dental checkup. Internet facilities. Transportation facility . Group Personal Accident Insurance facilities, Corona Kavach Insurance Policy. Staff quarters, hostel, play ground, Gym, Driving class facility, Free Wifi. CL, SCL, OOD, Maternity leave is available, vehicle facility is provided to attend workshop/ seminars
Non-teaching	PF, ESI, Free Medical checkup and Medical facility at concessional rate. Free Dental checkup. Internet facilities. Transportation facility. Group Personal Accident Insurance facilities, Corona Kavach Insurance Policy. Staff quarters, hostel, Intercom facility, play ground, free WiFi, Driving class facility. SCL, CL, OOD, Maternity leave is available.

6.3.2 QnM *Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year*
  6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Year	2020-21
Number	03

Year	Name of teacher	Name of conference / workshop attended for which financial support provided	Name of professional body for which membership fee is provided	Amount of support
June 2020	Dr. Giridhara Gowda.K	BOS meeting of Commerce/BBA/Economics at Mangalore university		2788/-
June 2020	Dr. Giridhara Gowda.K	BOS meeting of Commerce at Mangalore university		2788/-
Jan 2021	Mr. Seetharama.M.D	Physical Education Directors meeting at Mangalore University		280/-

6.3.3 QnM *Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year*

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Year	2020-21
Number	02

Data requirement for year: (As per Data Template)
- Title of the professional development Programme organized for teaching staff
- Title of the administrative raining Programme organized for non- teaching staff
- Dates (From-to)

File Description (Upload):
- Reports of the Human Resource Development Centres (UGCASC or other relevant centres).
- Reports of Academic Staff College or similar centers
- Upload any additional information
- Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2020-21	One day faculty development program on "Research Ethics and Plagiarism"	----	23/01/2021	44	---
2020-21	-------	Talk on "Code of Ethics and Office Administration"	23/03/2021	---	20

6.3.4 QnM *Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year*
(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

Year	2020-21
Number	18

Data requirement for year: (As per Data Template)
- Number of teachers
- Title of the Programme

6.3.4.2. Duration (From–to)

File Description
- IQAC report summary
- Reports of the Human Resource Development Centres (UGCASC or other relevant centers).
- Upload any additional information
- Details of teachers attending professional development programmes during the year (Data Template)

Title of the professional development programme	Number of teachers who attended	Date and Duration (from-to)
One Week National Level Online FDP (Effective Educator for Professional and Institutional Excellence)	**Mrs.Rathnavathi.D**	**8th June to 13th June 2020**
Online FDP "Inspiring Innovation by Deploying Design Thinking"	**Ms. Leena .Y.N**	**14th June 2020**
Two Days International	**Mrs.Rathnavathi.D**	**23rd June to 24th June**

WebCon on "Enhancing Happiness Quotient in the age of Technology"		**2020**
Online FDP(Tech-Savvy Teaching"	**Mrs.Rathnavathi.D**	**3rd and 4th July 2020**
National Level FDP on"Information Security and Data Privacy Awareness"	**Ms.Leena .Y.N**	**27th July 2020**
Online FDP on"DEEKSHARAMBH(Student Induction Programme)	**Dr. Vijyalakshmi.N.S**	**10th to 14th August 2020**
Five days Global FDP on "Research in Social Science and Management Studies"	**Mrs. Anantha Lakshmi.**	**21st to 27th August 2020**
Five days Global FDP on "Research in Social Science and Management Studies"	**Mrs. Bhavya.P.M**	**21st to 27th August 2020**
Five days Global FDP on "Research in Social Science and Management Studies"	**Ms. Dhanya.K.S**	**21st to 27th August 2020**
Three Days International FDP	**Mrs. Bhavya.P.M**	**26th August 2020**
Three Days International FDP on "Engaging Minds and Empowering Success in Modern Research Era"	**Ms. Leena.Y.N**	**26th to 28th August 2020**
Three Days International FDP on "Engaging Minds and Empowering Success in Modern Research Era"	**Mrs. Anantha Lakshmi**	**26th to 28th August 2020**
National Level Online Certificate Course On "COVID-19 Prevention and Control of Infection"	**Mrs. Anantha Lakshmi**	**23rd August 2020**
National Level Online Certificate Course On "COVID-19 Prevention and Control of Infection"	**Ms. Leena.Y.N**	**23rd August 2020**
SWAYAM APRIT ONLINE COURSE CERTIFICATION (Annual Refresher programme in English Language Teaching)	**Mrs.Bhavya.P.M**	**15th September 2020**
UGC sponsored refresher Course (law and human Rights – Interdisciplinary)	Prof. Thippeswamy.D.H	28th December 2020 to 9th January 2021

6.3.5QlM *Institutions Performance Appraisal System for teaching and non- teaching staff*
Describe the functioning status of the Performance Appraisal System for teaching and non-teaching staff within a maximum of 200 words
File Description
- Paste link for additional information
- Upload any additional information

The Institution has different performance appraisal systems.
- Self appraisal reports are submitted by the faculty members at the end of the every academic year as per the format prescribed by NAAC.

- The students feedback is collected at the end of every year on the performance of the faculty in a prescribed format.

- The feedback received from the students is analysed by the feedback committee and is submitted to the IQAC.

- The review of the performance appraisal reports is done by the IQAC committee and the academic advisor.

- Based on the appraisals and evaluation, the Principal advises the faculty members for further improvement.

- On the basis of analysis of performance appraisal report, an individual is informed accordingly, and motivated for publishing articles, participating and presenting papers in seminars, conferences, workshops.

- The faculty members are motivated to prepare and appear for NET/SLET and other competitive exams.

- The management has in the recent past given due recognition to the teachers who have completed their Ph.D.

Key Indicator- 6.4 Financial Management and Resource Mobilization

6.4.1 QlM *Institution conducts internal and external financial audits regularly*
Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

File Description
- Paste link for additional information
- Upload any additional information

Response:
   The college has internal and external audit mechanism. The internal audit is carried out at the end of every year by Professional Auditor. The external audit is carried out by the auditor

appointed Joint Director of Collegiate Education, Mangalore Region.

The last internal audit was done on March 2021 for the year 2020-21 and there were no major audit objections.

6.4.2 QnM *Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)*

6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Year	2020-21
INR in Lakhs	0

Data requirement for year (As per Data Template)
- Name of the non-government bodies, individuals, Philanthropers
- Funds / Grants received

File Description
- Annual statements of accounts
- Any additional information
- Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

6.4.3 QlM *Institutional strategies for mobilization of funds and the optimal utilization of resources*

Describe the resource mobilization policy and procedures of the Institution within a maximum of 200 words

The institution since its inception of Parent's Teachers Association in 2003, has collected 100 INR fees from the parent of each student, which is utilised thereon towards scholarships of poor students. And The Alumni Association set up in the year 1994, collects 500 INR from outgoing students. That is utilised for planned execution for creation of in built ICT classrooms. Along with effective watched alumni network providing scholarships worth 3000/ each to meritorious deserving nine undergraduate students in the pre pandemic year alone. The alumni also propose to pay for the Vidya – Ratna, Sri Kurunji mid-day meal scheme for approximately 45 to 50 economically backward students. The institute also accolades the generous contribution in terms of books every year to the library by Dr.Prabhakar shishila, retired professor of department of economics of the institute.

File Description
- Paste link for additional information
Upload any additional information

Key Indicator- 6.5 Internal Quality Assurance System

6.5.1 QlM *Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*
Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 200 words
File Description
- Paste link for additional information
- Upload any additional information

IQAC has been interested with the responsibility of preparing, planning, monitoring and executing different activities with an objective to ensure quality assurance and sustenance focusing on the core values identified by the NAAC. By considering the needs of the time, IQAC of the college institutionalized the following two practices.

Introduction and implementation of action plans for various committees and cells:

The IQAC prepares the calendar events of the academic year in consultation with the principal and heads of the departments. The same is implemented, monitored and reviewed by IQAC. In connection with the calendar events, various committees prepares their action plans and organizes programmes, seminars to enhance the quality of teaching learning process for the benefit of students and teaching staff.

Techno skill oriented programmes:

IQAC organized skill oriented programme to impart the technological skills to the faculty in the preparation of online classes. In the education scenario, the academic year 2020-21 faced unexpected blow from each and every corner due to pandemic disease. The offline methods, policies and strategies followed by the educational institutions turned out into unsuitable. IQAC identified the requirements of new method of teaching to cater the needs of the time through online classes.

6.5.2 QlM *The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities*
(For first cycle - Incremental improvements made for the preceding year with regard to quality
For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)
Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 words each
File Description
- Paste link for additional information
- Upload any additional information

The college successfully completed three cycles of accreditation by NAAC. In the first cycle of Accreditation, college secured B++ with CGPA point 82.05. As per the recommendations of the first cycle peer team, college started post-graduation in social work in the year 2010-11 and three certificate courses. To enhance the infrastructure, building was renovated to accommodate the requirements of PG blocks by spending more than 2crores.

In the second cycle of accreditation, college secured A grade with CGPA point 3.06. As per the recommendation of the second cycle peer team, post-graduation degree in commerce, language lab and an ICT smart classroom are introduced. Self-financed minor research projects was completed by the department of Kannada.

In the third cycle of accreditation, college secured B+ with CGPA points 2.6 under the new assessment policy. As per the recommendations of the third cycle peer team, IQAC introduced internship training to the students by entering linkage with the different local institutions. Placement and career guidance cell entered MOU with a training center in the year 2018.

6.5.3 QnM Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements**
2. *Collaborative quality initiatives with other institution(s)*
3. Participation in NIRF
4. *any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Options:
A. All of the above
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
E. None of the above

Data requirement for year: (As per Data Template)

Quality initiatives
- AQARs prepared/submitted
- Collaborative quality initiatives with other institution(s)
- Participation in NIRF
- Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description
- Paste web link of Annual reports of Institution
- Upload e-copies of the accreditations and certifications
- Upload any additional information
- Upload details of Quality assurance initiatives of the institution (Data Template)

ANS : Any 2 of the above

Year	Confernces, Seminars, Workshops on quality conducted	Academic Administrative Audit (AAA) and initiation of follow up action	Participation in NIRF along with Status.	ISO Certification. and validity peri
2020	**National Level Online Quiz on Library and Information Science**	**To improve the facilities of indoor games for the students**		
2020	**Tips for Teachers to Conduct Effective Online Classes**	**ICT facilities to be provided to each class rooms.**		
2020	**National Hindi Diwas**			
2020	**National Level Webinar on New Education Policy**			
2020	**National Level Webinar on Impact of Mass Media on Sports**			
2020	**Webinar on Covid - 19 Appropriate Behaviors**			
2020	**Online Workshop on Rural Entrepreneurship Development**			
2021	**Guest talk on unsung beauties of nature**			
2021	**Technical Talk on Mu-Linx (Offline)**			
2021	**One Day Workshop on Training on Leadership Development**			

Criterion 7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	Gender Equity

7.1.1
 	
QlM
	Measures initiated by the Institution for the promotion of gender equity during the year.
	
	Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 200 words
	Provide Web link to:
	  • Annual gender sensitization action plan
	  •Specific facilities provided for women in terms of:
	     • Safety and security
	     • Counseling
	     • Common Rooms
	     • Day care center for young children
	     • Any other relevant information
	Safety and Security
	
	  • Well-trained and vigilant security guards stationed across the campus.
	
	  • The Proctorial Committee includes male and female proctors at Institute level.
	
	  • Strict implementation of Anti-Ragging, Anti-Smoking Campus.
	
	  • Separate hostels for men and women with dedicated wardens.
	
	  • Orientation Programmes for newly joined students.
	
	Counseling
	  • Class mentors are in charge of academic, medical and career counseling for both male and female students.
	
	  • Grievance Redressal Committees for students.
	
	  • Gender sensitization camps are conducted that include Women's rights, Human rights, Gender equality etc.
	
	Common Rooms: There is a common room for female students. There are separate wash rooms for male and female students as well as for male and Female faculty.
	
	Other Measures of Gender Sensitization
	
	  • There are two student leaders from male and female in charge of NCC,

		NSS, Youth Red Cross, Rovers & Rangers and Sports.
		• Girl's hostel is provided in and near the campus with required facilities.
		• In student council both male and female students are given equal opportunity.
		• The Institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.
	Environmental Consciousness and Sustainability	
7.1.2 **Qn** **M**	*The Institution has facilities for alternate sources of energy and energy conservation measures* 1. **Solar energy** 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. **Use of LED bulbs/ power efficient equipment** **Options:** A. 4 or All of the above B. Any 3 of the above C. **Any 2 of the above** D. Any 1 of the above E. None of the above *Upload:* • Geo tagged Photographs • Any other relevant information **(Note: Data template is not applicable to this metric)**	
7.1.3 **QlM**	*Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)* • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management **Provide web link to** • Relevant documents like agreements/MoUs with Government and other approved agencies	

	• Geo tagged photographs of the facilities • Any other relevant information **Solid Waste** : The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. Administrative supervisor ensures that the waste in each floor is collected at designated time intervals. College is having Incinerator with pollution control equipment which is friendly and manually operated. In this incinerator all type of wastes can be burned. The capacity of this burner is 125 kg. **Liquid Waste**: Liquid waste such as Sewage waste, Laboratory etc., waste is purified through Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) and the water is used for horticulture and flushing in toilets. This plant purifies nearly 9000 Ltrs of water per hour. **E-Waste Management**: Flip flops, memory chips, motherboard, compact discs, cartridges etc., generated by electronic equipment's which cannot be reused or recycled is being disposed-off by the agencies with whom college has entered with an agreement, who collects the waste from the designated place, segregate them, recycles them and disposes them.

7.1.4
 	
Q$_n$M
	Water conservation facilities available in the Institution:
	   1. Rain water harvesting
	   2. Bore well /Open well recharge
	   3. Construction of tanks and bunds
	   4. Waste water recycling
	   5. Maintenance of water bodies and distribution system in the campus
	Options:
	A**. Any 4 or all of the above**
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	Upload :
	• Geo tagged photographs / videos of the facilities
	• Any other relevant information
	(Note: Data template is not applicable to this metric)

7.1.5	*Green campus initiatives include*
QₙM	7.1.5.1. The institutional initiatives for greening the campus are as follows:
	1. Restricted entry of automobiles
	2. Use of Bicycles/ Battery powered vehicles
	3. Pedestrian Friendly pathways
	4. Ban on use of Plastic
	5. landscaping with trees and plants
	Options:
	A. Any 4 or All of the above
	B**. Any 3 of the above**
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	Upload
	• Geo tagged photos / videos of the facilities
	• Any other relevant documents
	(Note: Data template is not applicable to this metric)
7.1.6	*Quality audits on environment and energy are regularly undertaken by the institution*
QnM	7.1.6.1. The institutional environment and energy initiatives are confirmed through the following
	1.Green audit
	2. Energy audit
	3.Environment audit
	4.Clean and green campus recognitions/awards
	5. Beyond the campus environmental promotional activities
	Options:
	A. Any 4 or all of the above
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	Upload:
	• Reports on environment and energy audits submitted by the auditing agency
	• Certification by the auditing agency
	• Certificates of the awards received
	• Any other relevant information
	(Note: Data template is not applicable to this metric)

7.1.7 QₙM	*The Institution has disabled-friendly, barrier free environment* **1. Built environment with ramps/lifts for easy access to classrooms.** 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (*Divyangjan*) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above **D. Any 1 of the above** E. None of the above Upload: • Geo tagged photographs / videos of the facilities • Policy documents and information brochures on the support to be provided • Details of the Software procured for providing the assistance • Any other relevant information **(Note: Data template is not applicable to this metric)**
	Inclusion and Situatedness
7.1.8 QlM	*Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).* *Provide Web link to:* • Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) • Any other relevant information. Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, Cancer day, AIDS day are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. Buses run regularly from the college to get students and faculty to the Institute for their convenience irrespective of their caste, creed, color, sex or socioeconomic background.

The Institution has provided a vast environment for students to expose their inborn talents in the cultural events and to improve their mental and concentration levels by engaging them in sports activities on a regular basis. It also provides a gymnasium to keep them in the desired fit physique.

The college is situated in a rural area, which provides admission to all at nominal cost and promotes comprehensive and quality education with ethical values through committed teaching.

		Human Values and Professional Ethics
7.1.9 **QlM**	*Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens* Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 200 words. **Provide we blink to :** • Details of activities that inculcate values; necessary to render students in to responsible citizens • Any other relevant information Institute takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. Mangalore University has introduced a compulsory paper on the Constitution of India at Degree level to create awareness and sensitization the students and employees to constitution obligation. Our students across all UG courses study constitution of India as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day and Independence day is celebrated to highlight struggle of freedom. Constitution Day is celebrated on 26th November every year. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting even for the faculty. As responsible citizens of the country, the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tours that make them understand the importance of

	protecting the cultural heritage of the country.	
	The students have taken up many cleanliness drives and also have taken up Plantation drives to provide a clean and green environment for all.	
7.1.10 **QnM**	***The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*** 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized **Options:** **A. All of the above** B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **Upload:** • Code of ethics policy document • Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. • Any other relevant information **(Note: Data template is not applicable to this metric)**	
7.1.11 **QlM**	***Institution celebrates / organizes national and international commemorative days, events and festivals*** Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words **Provide we blink to :** • Annual report of the celebrations and commemorative events for the last (During the year) • Geo tagged photographs of some of the events • Any other relevant information Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities vowed into the young minds through the exhibitions and programs conducted on these days. The Institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our Institute organizes the national festivals and birth/death anniversaries of the great Indian personalities. Staff and students get to know the importance of	

national integrity in the country in   general and their role in it in particular. Some of the National   festivals as   well as Anniversaries for the great Indian Personalities celebrated in the   college is as below.

1. Teachers day (5th Sept) As birthday of great teacher Dr. Sarvapalli Radhakrishanna
2. International Women's day (8thMarch)
3. International Yoga day (21stJune)
4. Independence day(15thAugust)
5. Republic day(26thJan)
6. World environment day(5th June)
7. Kannaddarajotsva day(1stNov)
8. NSS day(24thSept)

Birth and Death of anniversary of great personalities celebrated in college are as below

1. Mahatma   Gandhi (2 Oct)
2. Dr. B. R. Ambekar (14 April)
3. Kanakdas Jayanti(3rdDec)
4. Maharshi Valmiki Jayanti (24 Oct)
5. Sadbhavana Diwas (20thAugust)

Key Indicator - 7.2 Best Practices

Metric No.	
7.2.1 Q₁M	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.** **Provide web link to:** • Best practices in the Institutional web site • Any other relevant information **Best Practice I:** <u>**Title of the Programme: Impact of Survey of the Socio-Economic Conditions**</u>

of the SC/ST People of Ajjavara Village Panchayat, Sullia Taluk, D.K.

Objectives of the Practices: As per MOU with village Panchayat Ajjavara Sullia Tq D.K , the college has conducted survey under the title "A Survey of the Socio-Economic Conditions of the SC/ST People of Ajjavara Village Panchayat, Sullia Taluk, D.K". After assessing the survey one of the finding was about the health conditions of the people of the village during Covid-19. Hence objective is to create awareness among the people to take precautionary measure to avoid Covid-19. The purpose of it is to provide clear and actionable guidance for safe operations through the prevention, early detection and control of COVID-19

The Context: Lack of awareness and reluctance to submit to testing and treatment make the people of this area more susceptible to Covid-19 . Major reason for the increase number of covid cases in this area is because of lack of awareness in following precautionary measure to over come the pandemic. People in rural areas needed to aware properly with given detailed information about the gravity of the pandemic. Public health measures are such as staying home when sick; covering mouth and nose with flexed elbow or tissue when coughing or sneezing. Dispose of used tissue immediately; washing hands often with soap and water; and cleaning frequently touched surfaces and objects. Hence action is been to taken to conduct awareness programme in order to give information regarding the pandemic Covid.

The Practice: The survey revealed the importance of imparting the knowledge of taking precaution for covid 19. Hence "Covid-19 awareness programme" was been conducted by college in collaboration with Department of Community Medicine of KVG Medical College, Sullia and Gram panchayath Ajjavara, sullia. In this Programme Resource Person Dr Nagarajachari, Head of the Department of Community Medicine, Dr Dinesh P V, Assistant Professor of Department of Community Medicine talked on the serious issue of the pandemic and what precaution to take in order to avoid being affected with the Covid. After that, masks and pamphlets were distributed to the high school students who have gathered in the programme. They would be a real messengers of awareness to the rural people.

Evidence of Success: There was sound co-operation and response from the

community in the smooth run of programme. The Programme has finished in time with dedication and proper guidance. The programme was successfully finished with the team work.

Problems: The lack of literacy of the people was a little challenge to conduct the programme. Since programme was commenced on weekdays gathering the people was a big challenge.

Contact Details:

Name of the Principal : Dr. Poovappa Gowda K

Name of Institution : Nehru Memorial College,

City : Sullia, Dakshina Kannada

Pin Code : 574 327

Accredited Status : B+

Work Phone : 08257-230331 Fax:

Website : www.kvgnmc.org E-mail: nmc_aole@yahoo.co.on

Mobile: 7353756487

Best Practice II
Title of the Programme: Faculty Exchange Programme

Objectives of the Practices: To facilitate students and faculties of each other campuses for exchanging the academic excellence and enriching experience from each others. It provides platform to interact with people and sense of respect for each other towards academic aspects.

The Context: Institution has established mutually beneficial relationship between, KVG Medical College, KVG Aurvedic college, Law college, Nursing college in teaching by exchange of faculty. At present in every semester a maximum of 200 to 300 students make use of this opportunity .

The Practice: Faculties from various Department s like Chemistry, Computer science, physics, political science, mathematics, sociology, English and social work are involved in Faculty Exchange programme. Even Inter Department faculty conduct classes to the other stream students. Faculty of Department of Sociology teach students of Physiotherapy, BSc nursing and General nursing a total number of 150 students make use of this lecture. Faculty of Chemistry Department teach nearly 25 students of para medical. Faculty of English department visit KVG Medical college and nearly 100 students attend the class.

Similarly Principal of nursing college visit our college in order to handle heath care subject, and faculty from KVG MCH, Sullia take up Nutrition topic and nearly 30 to 40 students of Social Work department make use of this class

Evidence of Success: Since faculties are well expert in the subject taught, the effect and result of outcome is more efficient. Topics can be easily understand and the concepts of the subject can be learnt in depth. As a result of this students are obtaining good results and overall college is also getting good percentage of results.

Problems: Students admitted in Medical, Nursing, Ayurveda colleges are from various states of our Country and the faculty of our college are from local residents. In the same way Students of our college are from rural areas who usually communicate in local language and faculty who come from the other college are quite good in English language. Hence there will be language barrier while conducting classes.

On the other hand managing time is also very difficult. Without affecting the regular classes faculties conducting exchange classes is a big challenge

Contact Details:

Name of the Principal : Dr. Poovappa Gowda K
Name of Institution : Nehru Memorial College,
City : Sullia, Dakshina Kannada
Pin Code : 574 327
Accredited Status : B+
Work Phone : 08257-230331 Fax:
Website : www.kvgnmc.org E-mail: nmc_aole@yahoo.co.on
Mobile : 7353756487

Note:
Format for Presentation of Best Practices

1. **Title of the Practice**
   This title should capture the keywords that describe the practice.

2. **Objectives of the Practice**
   What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)?

3. **The Context**

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?

4. **The Practice**

Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

5. **Evidence of Success**

Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 200 words.

6. **Problems Encountered and Resources Required**

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

7. **Notes (Optional)**

Please add any other information that may be relevant for adopting/ implementing the Best Practice in other Institutions (in about150 words).

Any other information regarding Institutional Values and Best Practices which the university would like to include.

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1 Q$_l$M	*Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words* Provide web link to: • Appropriate web in the Institutional website • Any other relevant information College strives to work with passion, serve with compassion and lead with vision. Our Institution has been established with a goal to develop a center of excellence in higher education for the economically and socially backward people of Sullia Taluk, a part of the backward Malnad region. College offers a nurturing ground for student's holistic development to make effective contribution to the society. We aim at empowering the students by helping them realize the rapidly changing social situations and enabling them to respond to the realities of people in dis-advantaged situations. To fulfill its mission statement the college is admitting students of minimum

qualification there by practicing social equality. Providing training to the students in various extra-curricular and co- curricular activities like NCC, NSS, Youth Red Cross Wing, Rovers and Rangers, Sports and under the banner of several associations, the college is educating and empowering the students of rural area. Our programmes encourage the full participation of the students in academic as well as extra- curricular activities enabling them to make up professional roles in employable contexts.

To develop and create an environment, which can instill confidence and hope in students, the students union is formed and through the union students are encourages to organise subject related fests, cultural activities, literary activities and awareness programmes. Students are also encouraged to involve in basic research programs on changing social structure, environment protection, and folk literature and art. The college is established to provide optimum utilisation of resources to the Community. Having MOU's, linkage and collaborations with the government and non- governmental organisations college is striving to promote the overall wellbeing of the students.

Future Plans of action for next academic year (200 words)

- To improve the student performance in academic and placement activity.
- To improve quality of research by faculty and students.
- To construct the various committees for continuous monitoring and help in preparing the AQAR.
- Quality enhancing programmes:
    - ➢ To the existing faculty to acquire NET/ K-SET
    - ➢ To the PG students to acquire NET/ K-SET
- PTA and Alumni Association contribution to initiate seed money for research activities by the unaided faculty and to students.
- Coaching for competitive examinations.
- To organize national webinars for the benefit of faculty.
- To organize e-workshops by the institution for the benefit of the students.
- To continue the skill based and vocational education training.
- To continue value added courses and to revise the syllabus accordingly.
- To motivate faculty to participate in the refresher course, orientation programmes, seminars, workshops, conferences and to present the paper.

- To equip 5 class rooms with latest equipment like Audio arrangements, LCD projectors and Interactive Smart boards.
- Industrial visit for final year students.
- To encourage the students to attend webinars, workshops, conferences, fests and cultural activities, etc.,
- To conduct more awareness programs on social responsibility and good citizenship to all the students.
- To conduct community oriented programs in adopted Ajjavara village panchayath.
- Implementation of the New Education Policy as per the guidance of the affiliated university and the government.

Name: **Mrs. RATHNAVATHI D**   *Name: Mr. RUDRAKUMAR M M*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

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For Communication with NAAC

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