# ANNUAL QUALITY ASSURANCE REPORT (AQAR)

# of the IQAC Sep 2013- April 2015





Submitted by

# **NEHRU MEMORIAL COLLEGE**

(Re-accredited by NAAC by 'A' With CGPA of 3.06)

(Affiliated to Mangalore University)

Kurunjibhag, Sullia -574 327

Dakshina Kannada,

Karnataka

Submitted to

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

**Bangalore** 

**April 2015** 

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

## I. Details of the Institution

1.1 Name of the Institution	NEHRU MEMORIAL COLLEGE			
1.2 Address Line 1	KURUNJIBHAG			
Address Line 2				
City/Town	SULLIA, DAKSHINA KANNADA			
State	KARNATAKA			
Pin Code	574 327			
Institution e-mail address	aole_nmc@yahoo.co.in			
Contact Nos.	08257-230331			
Name of the Head of the Institution	PROF. YASHODA			
Tel. No. with STD Code:	08257-230333			

Mobile:	9880014218		
Name of the IQAC Co-ordinator:	PROF. K. GI	RIDHARA GOWDA	
Mobile:	9481938714		
IQAC e-mail address:	iqaccordnmc	@gmail.com	
1.3 <b>NAAC Track ID</b> (For ex. MHCO		10168	
NAAC Executive Committee I	No. & Date:	EC/61/RAR/71 dated S	Sep 15, 2012
1.4 Website address:	www.nmcsul	lia.org	
Web-link of the AQAR: www.nmcsullia.org/IQAC/AQAR14			-15.pdf
For ex. http://www.	ladykeanecol	lege.edu.in/AQAR2012	13.doc

## 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82.05	2004	2009
2	2 <sup>nd</sup> Cycle	A	3.06	2012	September 14, 2017
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY 25/03/2003

1.7 AQAR for the year (for example 2010-11)	Oct 2013- 14, 2014-15
1.8 Details of the previous year's AQAR submitted Accreditation by NAAC ((for example AQAR 2010)	
i. AQAR <u>Oct 2012 – Sep 2013</u> on 27/09/20 ii. AQAR <u>Oct 2013 – March 2015</u> on 17/04 iii. AQAR iv. AQAR	(DD/MM/YYYY) (DD/MM/YYYY)
1.9 Institutional Status	
University State $\sqrt{}$	Central Deemed Private
Affiliated College Yes V	No
Constituent College Yes	No 🗸
Autonomous college of UGC Yes	No 🗸
Regulatory Agency approved Institution	Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	Men Women
Urban √	Rural Tribal
Financial Status Grant-in-aid	UGC 2(f) $$ UGC 12B $$
Grant-in-aid + Self Finan	cing V Totally Self-financing
1.10 Type of Faculty/Programme	
Arts V Science V Commerc	e V Law PEI (Phys Edu)
TEI (Edu) Engineering Hea	Ith Science Management V

Others (Specify)		elor of Social			
1.11 Name of the Affiliating Univ	versity (for the C	olleges)	MANGAI	LORE UNIVERS	SITY
1.12 Special status conferred by C	Central/ State Go	vernment	UGC/CSIR	/DST/DBT/ICM	R etc
Autonomy by State/Central C	Govt. / University	/			
University with Potential for	Excellence	-	UC	GC-CPE	-
DST Star Scheme		-	UC	GC-CE	-
UGC-Special Assistance Prog	gramme	-	DS	ST-FIST	-
UGC-Innovative PG program	nmes	-	Ar	ny other ( <i>Specify</i> )	-
UGC-COP Programmes		-			
2. IQAC Composition	and Activit	<u>ties</u>			
2.1 No. of Teachers		11			
2.2 No. of Administrative/Technic	cal staff	03			
2.3 No. of students		02			
2.4 No. of Management represent	atives	02			
2.5 No. of Alumni		01		- ]	

2. 6 No. of any other stakeholder and
community representatives
2.7 No. of Employers/ Industrialists -
2.8 No. of other External Experts 02
2.9 Total No. of members 24
2.10 No. of IQAC meetings held
2.11 No. of meetings with various stakeholders: No. 20 Faculty 09
Non-Teaching Staff 02 Students 02 Alumni 02 Others 05
2.12 Has IQAC received any funding from UGC during the year? Yes V No    If yes, mention the amount    Rs. 3,00,000/-  2.13 Seminars and Conferences (only quality related)  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC  Total Nos. 0  International -
<ul> <li>2.14 Significant Activities and contributions made by IQAC</li> <li>Orientation Programme for I Semester Students</li> <li>Exit meeting for VI Semester students.</li> <li>Academic Audit of Faculty.</li> <li>Student feedback on Teachers was conducted in the second week of February 2014 and the first week of March 2015.</li> </ul>

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic Audit of teachers	Executed
2. Continue Evaluation	Executed
3. RUSA application	Executed
4. Work audit on Non-teaching staff	Executed
5. Liberal admission to students	Executed

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body  Yes  No	
Management V Syndicate Any other body  Provide the details of the action taken	
Management approved AQAR and encouraged for Teachers additional qualification (SET/NET), paper presentation, research work, and Reaccreditation process.	

# Part – B

# Criterion – I

# 1. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	05		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	06		04	
Interdisciplinary				
Innovative				
		Pattern Semester 05+0 Trimester	Number of progr	rammes
		Semester 05+0 Trimester		ammes
		Semester 05+0		rammes
.3 Feedback from stake (On all aspects)	sholders* Alun	Semester 05+0 Trimester Annual		Students V
		Semester 05+0 Trimester Annual nni Parents	Employers	
(On all aspects)	ack : Onlin	Semester 05+0 Trimester Annual  nni Parents  ne Manual	Employers	Students v
(On all aspects)  Mode of feedba	ick: Onling	Semester 05+0 Trimester Annual  nni Parents  ne Manual  in the Annexure	Employers  Co-operating	Students v

## Criterion - II

# 2. Teaching, Learning and Evaluation

2.1	Total No. of
per	manent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	-	10	-	01

2.2	NΤΩ	۰£	namanant	fooultry	th	Dh D	
2.2	INO.	ΟI	permanent	racuity	willi	רוו.ט	•

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associate Professors		Others		Total			
Profes	sors	Professo	ors						
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-   08   39	-	08	39
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	12	17
Presented papers	-	-	02
Resource Persons	-	-	02

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - Project work
  - > Industrial Visit
  - > Power point presentation
  - > Living with nature.
- 2.7 Total No. of actual teaching days during this academic year

90+90

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

	-	

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04 (BOE)	02(BOS)	
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2.10 Average percentage of attendance of students

91%

2.11 Course/Programme wise distribution of pass percentage :

#### 2013-14

Course name	Month / year	No. of students appeared	Distinction	I class	II class	III class	Pass %
B.A							
I Semester	Oct/ Nov 2013	34	04	07	10	-	61.76
II Semester	Apr/ May 2014	30	03	04	11	03	70.00
III Semester	Oct / Nov 2013	29	02	08	11	-	72.41
IV Semester	Apr /May 2014	29	02	08	05	02	58.62
V Semester	Oct / Nov 2013	36	03	10	11	01	69.44
VI Semester	Apr /May 2014	35	04	15	05	08	91.43
B.Com.							
I Semester	Oct / Nov 2013	115	21	32	25	01	68.69
II Semester	Apr/May 2014	115	24	22	31	01	67.82
III Semester	Oct / Nov 2013	71	19	35	05	02	85.91
IV Semester	Apr/ May 2014	70	36	17	13	-	94.28
V Semester	Oct / Nov 2013	86	23	27	23	02	87.20
VI Semester	Apr /May 2014	86	29	25	12	-	76.74
B.Sc							
I Semester	Oct/ Nov 2013	46	18	21	02	01	91.30
II Semester	Apr / May 2014	46	15	20	04	-	84.78
III Semester	Oct / Nov 2013	45	24	13	-	-	82.22
IV Semester	Apr / May 2014	45	24	14	02	-	88.88
V Semester	Oct / Nov 2013	54	36	12	02	01	92.59
VI Semester	Apr/ May 2014	54	37	11	01	-	90.74
B.B.M							
I Semester	Oct/ Nov 2013	31	-	02	10	01	41.93
II Semester	Apr /May 2014	29	01	01	12	01	51.72
III Semester	Oct / Nov 2013	36	-	02	07	03	33.33
IV Semester	Apr / May 2014	35	-	03	09	01	37.14
V Semester	Oct / Nov 2013	36	03	07	13	03	72.22
VI Semester	Apr / May 2014	36	-	06	16	-	61.11
B.S.W							
I Semester	Oct / Nov 2013	13	-	03	01	-	23.08
II Semester	Apr/ May 2014	13	-	02	02	-	30.76
III Semester	Oct / Nov 2013	15	02	08	02	-	80.00
IV Semester	Apr /May 2014	15	04	02	01	-	46.66
V Semester	Oct / Nov 2013	14	02	07	03	-	85.71
VI Semester	Apr/ May 2014	14	01	11	02	-	100

M.S.W							
I Semester	Dec / 2013	05	-	03	01	-	80
II Semester	May / 2014	05	03	01	-	-	80
III Semester	Dec /2013	27	11	16	-	-	100
IV Semester	May /2014	27	13	14	-	-	100

2014-15

Course name	Month / Year	No. of students appeared	Distinction	I class	II class	III class	Pass %
B.A							
I Semester	Oct/Nov 2014	21	2	3	6		52.38
III Semester	Oct/Nov 2014	26	3	9	9	1	84.61
V Semester	Oct/Nov 2014	29	2	14	8		82.75
B.Com							
I Semester	Oct/Nov 2014	129	34	28	26	2	69.76
III Semester	Oct/Nov 2014	115	34	28	21	2	74.78
V Semester	Oct/Nov 2014	66	30	20	8	2	90.90
B.B.M							
I Semester	Oct/Nov 2014	15	-	1	3	1	33.33
III Semester	Oct/Nov 2014	28	4	3	8	2	60.70
V Semester	Oct/Nov 2014	34	-	3	14	5	64.70
B.Sc							
I Semester	Oct/Nov 2014	59	21	16	8	-	76.27
III Semester	Oct/Nov 2014	46	29	11	3	-	93.47
V Semester	Oct/Nov 2014	45	29	08	3	-	88.88
B.S.W							
I Semester	Oct/Nov 2014	12	-	3	3	-	50
III Semester	Oct/Nov 2014	12	2	5	-	-	58
V Semester	Oct/Nov 2014	14	4	8	1	-	93
M.S.W							
I Semester	Nov/Dec 2014	19	10	7	-	-	89.47%
III Semester	Nov/Dec 2014	04	03	01	-	-	100%

**Note:** II, IV and VI semester results of 2014-15 will be announced in the month of June.

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- > By conducting academic audit through interaction with departments.
- Assignments for I semester and project work for higher semester classes.
- > Two unit tests in each semester to students for continuation evolution.
- > Student feedback on teachers was conducted in the second week of February 2014 and the first week of March 2015.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

## 2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of
	Permanent	Vacant	permanent	positions filled
	Employees	Positions	positions filled during the Year	temporarily
Administrative Staff	11	03	-	02
Technical Staff	-	-	-	-

## **Criterion - III**

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to registers Ph.D and M.Phil degrees. Special leaves are sanctioned for course work, conferences and seminars.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	Rs. 1,00,000/-	Yes
Outlay in Rs. Lakhs	-	-	-	-

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	04	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	03	01	-

3.5	Details	on Im	pact factor	of pu	blications:

Range	-	Average	-	h-index	-	Nos. in SCOPUS	-
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Natura of the Project	Duration	Name of the	Total grant	Received
Nature of the Project	Year	funding Agency	sanctioned	
Major projects	-	-	-	-
Minor Projects	01-	Folklore University, Haveri	Rs.1,00,000/-	Rs.60,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

	University/ College									
-	Students research projects (other than compulsory by the University)	-	-		-	-				
	Any other(Specify)	-	-		-	-				
•	Total	-	-		-	-				
	No. of books published i) Wi ii) Wi No. of University Departments UGC-S DPE	thout ISBN Ns receiving fun	70 Ch			oks -				
	3.9 For colleges Autonomy _ CPE _ DBT Star Scheme _ INSPIRE _ CE _ Any Other (specify) _ 3.10 Revenue generated through consultancy									
3.11	No. of conferences	Level	International	National	State	University	College			
		Number	_	-	-		-			
(	organized by the Institution	Sponsoring	_	_	_	_	_			
		agencies								
3.13 3.14 3.15	3.12 No. of faculty served as experts, chairpersons or resource persons  3.13 No. of collaborations  International _ National _ O1 Any other  3.14 No. of linkages created during this year									

Projects sponsored by the University/ College

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	
3.19 No. of Ph.D. awarded by faculty from the Institution	
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)	
JRF - SRF - Project Fellows - Any other	01
3.21 No. of students Participated in NSS events:	
University level 04 State level	-
National level _ International le	evel
3.22 No. of students participated in NCC events:	
University level State level	-
National level International l	evel _

3.23 No	o. of Awards won in NSS:
	University level State level
	National level International level
3.24 No	o. of Awards won in NCC:
	University level _ State level _
	National level International level
3.25 No	o. of Extension activities organized
	University forum 01 College forum -
	NCC - NSS - Any other 05
3.26 M Respon	ajor Activities during the year in the sphere of extension activities and Institutional Social sibility
•	NSS Annual Camp
•	Awareness programme on Child abuse, time consciousness, personality development and Solid waste management.
•	Clean premises programme like, Swacha Bharath Andolan
•	Free medical and dental checkup programme in collaboration with KVG Medical/Dental College in rural areas.
•	Social awareness programme on AIDS, H1N1.
•	Sanitation Awareness Programme
•	Detailing NCC cadets to various NCC camps.
•	Rural study camp
•	Awareness on Right to education through Street Play.
•	Programme on legal aid, road safety, living with nature, yuva saptaha, visit to Old age home and Differently abled students school by the students.

Programme on organic manure, costal information, film industry, women health and social

awareness programme.

## **Criterion - IV**

# 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 Acres		Mgt.	12 Acres
Class rooms	30		Mgt	30
Laboratories	05		Mgt	05
Seminar Halls	03		Mgt	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	05	05	UGC	10
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 1,20,000/-	Rs.1,57,501/-	UGC	Rs.2,77,501
Others(Equipment of Lab Materials, etc)	Rs. 74,74,747/-	Rs. 22,76,175/-	UGC	Rs. 97,50,922/-

## 4.2 Computerization of administration and library

Library Fully Automated/Administration Partially automated

## 4.3 Library services:

	Existing		Ne	ewly added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	553	16 062 25	126	7,009,00	679	22 161 25	
(language books)	333	16,063.25	120	7,098.00	0/9	23,161.25	
Reference Books	406	1,62,199.51	38	22,248.58	444	1,84,448.09	
e-Books	-	-	-	-	-	-	
Journals	429	2,33,612.00	125	1,11,460.00	554	3,45,072.00	
e-Journals	-	-	-	-	-	-	
Digital Database	-	-	-	-	-	-	
CD & Video	24	8,719.00	14	3,537.00	38	12,256.00	
Others (Issue Books)	23,674	29,32,754.67	931	2,68,831.15	24,605	32,01,585.00	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	15	58	14	1	08	14	8
Added		-	-	-	-	-	-	-
Total	59	15	58	14	-	08	14	8

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
  - > Every department has been provided with computer and Internet system.
  - Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
  - > Students are encouraged to make use of computers for PPT presention.
  - ➤ Internet browsing is available for students at the Internet Centre at a minimum charge during the working hours of the library
- 4.6 Amount spent on maintenance in lakhs:

i) ICT 23,300.00
ii) Campus Infrastructure and facilities 16,531.00
iii) Equipments 28,885.00
iv) Others 2,59,966.00

Total: 3,28,682.00

## Criterion - V

## 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - Conducted Orientation Programme for first semester students
  - Exit meeting for semester VI students
  - Parent teacher meeting
  - Career guidance
- 5.2 Efforts made by the institution for tracking the progression
  - Every department maintains a register for recording the progress of students.
  - Student counselling
  - PTA Meeting
  - Suggestion box
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
660	23	-	-

(b) No. of students outside the state

26

(c) No. of international students

Men

No	%	
291	42.61	

Women

No	%
392	57.39

Last Year

This Year

General	sc	31	OBC	Challenged	Total	General	sc	31	ОВС	Challenged	Total
	14	22	663	_	699	_	15	22	645	01	683

Demand ratio 1:1

Dropout % 1.02

	No	
No. of students beneficiaries	-	
.5 No. of students qualified in these exa	minations - GATE -	CAT -
IAS/IPS etc State PSC	_ UPSC _	Others 54
.6 Details of student counselling and car	reer guidance	
2013-14 - 03 programmes		
2014-15 – 02 programmes		
.7 Details of campus placement  On campa	us	Off Campus
Number of Number of S Organizations Participa Visited		Number of Students Placed
, 101tCG		42
	-	43
	- ummes	43
.8 Details of gender sensitization progra  • Female health Awareness I	Programme (Yovvana Jopa	
.8 Details of gender sensitization progra	Programme (Yovvana Jopa	
.8 Details of gender sensitization progra  • Female health Awareness I	Programme (Yovvana Jopa	
Pemale health Awareness I     Work shop of women self of	Programme (Yovvana Jopa defence	na)

	No. of students participa	ited in cul	tural events			
	State/ University level	-	National level	-	International level	-
	No. of students participa	ited in oth	er events			
	State/ University level	10	National level	08	International level	-
5.9.2	No. of medals /awards v	von by stu	idents in Sports, (	Games and	d other events	
Sports	: State/ University level	-	National level	-	International level	-
Cultural	: State/ University level	-	National level	-	International level	-
Other even	ts: State/ University level	03	National level	02	International level	-
5.10 Schol	arships and Financial Sup	pport		Number o	Δmolint	
	Financial support from in	actitution		students		
	Financial support from g		nt	- 89	- 3,75,131/	
	Financial support from o			05	25,000/-	
	Number of students International/ National re		received as	-	-	
5.11 Stud	lent organised / initiatives	S				
Fairs :	State/ University level	_	National level	-	International level	-
Exhibition:	State/ University level	_	National level		International level	-
5.12 No.	of social initiatives under	taken by	the students	03		
5.13 Major	grievances of students (i	f any) red	ressed:		04	

#### Criterion - VI

## 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

The vision of the college is to develop a center of Excellence in higher education for the backward people of this Malnad region.

The vision leads us to strive for the enrichment of culture, to develop research oriented activities, to promote scientific outlook, to honor secularism and to uphold democratic values.

Further, the aim is to promote the youth of this region to find opportunities of career advancement that bring about a sustained and all round development for the growth of the healthy, humane, and enlightened society

- > Providing admission to all eligible candidates of the region to acquire education.
- ➤ Providing training to student in the drama, folk and performing arts.
- Taking student on Local socio-economic, cultural and educational conditions and also research program on changing social structure, environment and literature.
- ➤ Helping the students to broaden their social outlook on scientific lines.
- > Bringing about awareness of one's rights and duties.
- ➤ Establishing College Community Connections.

6	2	Does the	Institution	has a Managem	ent Informa	ation System

Yes

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development

The University frames the syllabus for UG and PG courses of affiliated colleges. However, the staff members are involving to frame the syllabus as BOS members.

#### 6.3.2 Teaching and Learning

Institution allows the staff members to attend and present papers in conferences, workshops, seminars, refresher courses, orientation courses etc., to update the subject knowledge. ICT-enabled teaching-learning process has made the students active participants in the Class room.

#### 6.3.3 Examination and Evaluation

- Conducting two internal tests per semester.
- The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.
- PTA Meeting and counseling with parents about student results.

#### 6.3.4 Research and Development

- Giving Project topics to students,
- Organizing seminars
- Students are sent to Conferences and seminars for paper presentation competition

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Audio-Visual room
- Automated Library
- Computer with internet Facilities.
- CCTV

## 6.3.6 Human Resource Management

Various leaves, additional increments, evaluations through CR, study leave for faculties perusing research degrees. All faculty members are involved in different activities of the college.

6.3.7	Faculty	and Staff	recruitment
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- Giving advertisement in News papers.
- Qualified staffs are appointed through interview committee

#### 6.3.8 Industry Interaction / Collaboration

• Students visited to CAMPCO Factory Puttur, KMF Mangalore, MRPL Mangalore, Home wood Tea Factory in Ooty.

#### 6.3.9 Admission of Students

College is situated in Malnad, rural and reserved constituency, so admission is liberal.

6.4 Welfare schemes for

Teaching	PF, Free Medical checkup and Medical
	facility at concessional rate
Non teaching	PF, Free Medical checkup and Medical
	facility at concessional rate
Students	Merit Scholarship and Medical checkup
	and Medical facility at concessional rate

6.5 Total corpus fund generated

No

6.6 Whether annual financial audit has been done

Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ext	External		Internal		
	Yes/No	Agency	Yes/No	Authority		
Academic	No		Yes	Management		
Administrative	No		Yes	Management		

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
  - Well maintained Garden.
  - Cleanliness Campus.
  - Rain Water Harvesting, well maintained Premises
  - Tobacco free campus.
  - Waste water management.
  - Solid waste management.

#### **Criterion - VII**

## 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - College has many associations and committees. Each of them consist of few teachers as permanent members and few students as temporary members
  - Department of post graduate studies in social work has organized one day programme to create a link between aluminai (students who have passed out in the previous years.) and fresher's.
  - Mentoring programme was introduced, where senior student mentor junior students. Two to four juniors allotted to one senior student.
  - We encourage the old students to share their experiences with our students when they visit the college.
  - We also encourage the peer learning in students.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
  - Greater responsibility is shared by the students (members of student union), who were entrusted with responsibilities.
  - P.G students who come from different colleges for choice based (Saturday) classes were linked with U.G students and work as mentors

7.3 Give two Best Practices of the institution (ple	ease see the format in the NAAC Self-study Manuals
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- Various cells such as Carrier guidance cell, HRD cell, Women empowerment cell, Anti ragging cell were introduced to organize meaningful and enriching programme.
- Department of MSW has started a new practice; on the juniors welcome day all senior students (alumina) were invited and the become a special day ,where the department welcomes the juniors and welcomes back all the seniors.
- Admission committee took initiative, visited nearby colleges and gave orientation to students of PUC about the college and graduate courses.

#### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

- 7.4 Contribution to environmental awareness / protection
  - ➤ College Efforts for environment consciousness and saving energy
  - ➤ College has a very good NSS, NCC, Youth Red Cross Wing & Rover Ranger Unit .College conducts number of programmes and help the students to develop environmental consciousness.

To list a few:

- Swachatha Andholana conducted by NSS in collaboration with KVG Medical college Sullia town.
- 7 days NSS camp consist of awareness talks relating to environmental issues.
- NSS students participated with rural people in planting paddy.
- College uses tube lights and CFL bulbs to save energy
- Swachatha Andholana conducted by Dept.of Social Work (UG & PG) in collaboration with Grama Panchayath at various interior villages of Sullia taluk
- During NCC camps cadets are given informative talks by eminent personalities on environmental awareness programmes. They are also taken for Swachh Bharath Andolan Jatha.

7.5	Whether environmental audit was conducted?	Yes	No	٧	
					•

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **Strength:**

- Supportive Alumni Association , Parent Teachers' Association and well maintained adequate infrastructure
- Students are motivated to enhance their overall development and due importance is given to community oriented activities.
- Committed Teaching staff and support staff

#### Weakness:

- Lack of sufficient Add-on courses and shortage of permanent staff.
- The institution does not have adequate budgetary allocation for research and development.
- The range of programmes available for post-graduation is only one.

#### **Opportunities:**

- New professional/job-oriented /self-finance courses/PG courses can be started to enhance academic flexibility.
- Tie up with industry, Govt. offices, banks for on-the job training

#### **Threats:**

- Competition from other Govt./Private colleges.
- Social backwardness of the region.

## 8. Plans of institution for next year

- To organize national seminars/conferences for dissemination of information
- Digital class for final PG and UG courses.
- Introducing new PG courses
- To achieve high standards in Research and Development
- Encourage maximum admission
- To update the college website with a new format
- To augment infrastructural facilities

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Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC		
	***		

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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