

# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**NEHRU MEMORIAL COLLEGE**

**KURUNJIBAG, SULLIA, DAKSHINA KANNADA, KARNATAKA**

**574327**

**[www.kvgnmc.org](http://www.kvgnmc.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2017**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Sullia is a Reserved Constituency. The metamorphosis of Sullia into a Global Educational Center within a span of 41 years is directly connected with the farsightedness, dedication and philanthropy of Dr. Kurunji Venkataramana Gowda. The social change he envisioned was realized through education. As a result, the Academy of Liberal Education was established in the year 1976 under the able President ship of Dr. Kurunji Venkataramana Gowda. The Academy started the Nehru Memorial College in the same year which, by itself, was a remarkable event in this educationally barren, backward Malnad region. The Nehru Memorial College filled the vacuum and provided the local students with an opportunity to pursue higher education. The social transformation of Sullia is directly connected with the Nehru Memorial College. Every Youngster in this town and neighboring villages is a graduate. Dr. K.V Chidananda, President, AOLE (R), Sullia has added a state of the art touch to the Institutions. Under his leadership, Nehru Memorial College has been transformed into a modern educational center with state of the art facilities. The Management has succeeded in providing urban amenities in a rural area.

The College went through the process of reaccreditation in 2012 in which the college acquired 'A' Grade with CGPA 3.06. Now the college is going to face its third cycle of accreditation in the year 2017 in the revised methodology.

### Vision

The vision of our Institution is to develop a centre of excellence in higher education for the economically backward people of this "Malnad" region.

The vision leads to strive for the enrichment of culture, to develop research-oriented activities, to promote scientific outlook, to honor secularism, to uphold democratic values.

Further, the aim is to promote youth of this region to find opportunities of career advancement that brings about a sustained and all round development for the growth of a healthy, humane and enlightened society.

### Mission

The Institution envisages realizing the vision by:

- Providing admission to all eligible candidates without cut off marks, to acquire higher education.
- Providing training to the students in the drama, folk and performing arts.
- Connecting the curricular activities with the local socio-economic, cultural and educational conditions.
- To take extracurricular programmes to the level of local social structure, environment and literature.

- Bringing about awareness of one's rights and duties.
- Establishing College - Community connections.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Brand reputation - "KVG" campus
- The college is known for creating academic opportunities for the rural students
- The college is known for sports, cultural and extension activities
- Reaccredited with 'A' Grade by the NAAC
- Good infrastructure, well-equipped laboratories, rich Central Library and departmental libraries and eco-friendly environment
- The Only NCC unit (boys and Girls) in Sullia Taluk
- Large number of UG programme options in Sullia Taluk
- Committed, Qualified and experienced faculty.
- Award winning performance in different fields.
- ICT enabled classrooms
- Safe campus for women
- Responsive and committed management
- Transparency in administration
- Support service on campus – banks, health centers, food court, ATMs, supermarket, cafeteria, post office, a vibrant commercial center outside the campus etc.
- Playground.
- Open air stage.
- Huge quadrangle with lawn
- Hostel facilities for both boys and girls
- Cordial relationship with PTA and Alumni

### Institutional Weakness

- Temporary faculty due to government limitations on recruitment
- No international seminars/conferences
- Less number of publication of reference books with ISBN/ISSN
- No revenue through consultancy
- Entry level competency of the students is low.
- The location of the college in rural malnad area, is limiting the chances of getting collaborations with industries and other agencies.
- Since the students are coming from remote villages and some of them have to depend on the service buses for transportation, they are spending more time in transit.
- Since students are from poor economic background, running of self-financed courses and extending the number of self-financed courses is difficult.

### Institutional Opportunity

- To start PG programmes in Arts and Science faculty
- To organize international seminars/conferences
- To enhance college-industry-community network
- To strengthen consultancy practices
- Coaching classes for competitive examinations.
- Campus selection
- To increase Endowment prizes

### **Institutional Challenge**

- More number of colleges in the city poses challenge to enhance admission with a finite number of feeding Junior colleges.
- Stiff competition in fees from the Govt. degree colleges poses a challenge to self-financed courses.
- To maintain the all-round performance of the college in a semester scheme driven academic calendar
- To organize international seminars/conferences within the stipulated outlay of the UGC in a rural area.
- To attract sponsors for these seminars in an agriculture driven economy of the area.
- To strengthen the research culture still further with a majority of the non UGC faculty.
- Reducing trend of student taking admissions in traditional degree programmes poses challenge to the very existence of aided streams.
- Declining social and cultural values puts enormous responsibility on the teachers to impart a value system.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

As an affiliated institution of Mangalore University, we are following the curricula prescribed by the University. The University has introduced Credit Based Semester System (CBSS) For UG programs and Choice Based Credit System (CBCS) for PG programs.

The time table, calendar of events and teaching plan are implemented by the institution. The regular meetings are conducted to improve the academic progress through ICT enabled class rooms and well equipped library and departmental libraries. The 6 senior faculty members are appointed by the University as members of BOS which is involved in the revision and implementation of syllabi of Mangalore University. For quality enhancement of students, industrial visits, field visits and class seminars are conducted by the departments. Internship training is provided to the students with the help of banks & institutions. By considering various pros & cons, the IQAC, has introduced the certificate courses to supplement the curricula. Based on the feedback from the stakeholders and in keeping with the vision & mission of the institution, self-financed courses are introduced - an additional batch in B.Com and M.Com. Training programmes in soft skills & technical skills are arranged so as to increase the employability of the students.

### **Teaching-learning and Evaluation**

The admission to various courses is made in accordance with the procedures prescribed by the UGC, Higher Education Department of the State, and the guidelines laid down by the Mangalore University. Publicity of

admission programmes is made by displaying detailed notifications on the college website, newspapers and college notice board. The institution admits all the students who file the applications.

The institutional help and assistance is given to physically and socially challenge students. Orientation programme, tutorial classes, support the advanced as well as slow learners. Innovative teaching methods, ICT facility, full-fledged library fulfill the students' starvation for knowledge. Group discussion, peer group learning, seminars, field visits, industrial visits and project works facilitate experiential learning among the students. The learning experience is enriching through deferent association activities such as guest lectures, poster making and project work with greater participation of students.

Teacher Quality is improved by allowing them to acquire higher qualification and attending seminars and workshops. Assessment of teaching is done through feedback from stake holders and is used to improve the institutional performance. Cumulative system of Evaluation which is qualitative and quantitative is implemented for Credit Based Semester Scheme by the University.

### **Research, Innovations and Extension**

Out of the 07 aided members of the faculty, 3 have Ph.D. and 3 have M.Phil. The Research initiatives of the college are monitored by the Research Committee. Staff and students are encouraged to attend and present papers in the seminars, workshops and conferences through providing financial support and time offs. Researchers are provided with library resources, computers with internet facilities and clerical assistance. Large number of students are engaged in project works. Seminar papers and Academic papers of the faculty are published in ISBN/ISSN numbered journals. The extension activities of the college are done through NSS, NCC, Youth Red Cross, Rovers and Rangers and various departments in collaboration with local NGOs, governmental bodies and other clubs and associations through Awareness programmers on health issues, environment, National integration and communal harmony. Free consultancy service is given to the needy by the faculty members with regard to Rubber plantation, income tax, banking, GST, rain water harvesting, pipe compost, mushroom culture, honey cultivation etc. The institution has been recognized at the state level for its outreach programmes.

### **Infrastructure and Learning Resources**

The institution has well-furnished class rooms, laboratories, seminar halls, auditorium and spacious stage in the quadrangle. Audio –visual aids like LCD, OHP, Projectors, Microscope and public address systems are available. Each Department is provided with computers/laptops connected with internet. To facilitate co-curricular activities the institution has four seminar hall and one auditorium equipped with audio visual sound system.. The whole institution is covered with CCTV surveillance system. Safe potable water is provided through water coolers in every floor. There are two hostels which house the boys and the girls separately. The campus has 24 hour electricity and water supply. The college has 75,000ltrs. of rain water harvesting and a power house with high tension electric supply with the transformer within the college campus. The Management has a full-fledged maintenance department which looks after the minor and major maintenance and repair whenever required. The library has INFLIBNET facility for e-books and journals. Separate rooms are there for NCC, NSS, Rovers and Rangers, Youth Red Cross, Sports & Games, Gym, KSOU, IQAC/NAAC, separate rest rooms for boys and girls and Examination room. Buses are available for the purpose of transportation of staffs and students to their destinations.

## **Student Support and Progression**

The Institution has a number of student support programmes like remedial coaching, mentoring, tutorials, scholarships, mid-day meal scheme, counseling, medical assistance etc. We are getting good results in the university examinations. Two of our students have secured ranks who have been awarded with gold medal by the management. There is a healthy learning atmosphere in the college. Many of our students are pursuing higher education and some of the students have cleared competitive examinations, some are employed through placements and others are self-employed as businessmen, agriculturalists and politicians in and around Sullia. The College has a Placement and Career Guidance Cell which helps in coordinating placement activities. Every department makes an effort to enhance skill development amongst the students by organizing skill development workshop, fests for the benefit of students. The students are escorted to various industries which provide insight to industry. Alumni Association motivates students by giving prizes for their good performances. Qualified students are awarded with endowments and scholarship. All the students are provided Group Insurance facility. Through the Medical College in the campus, free consultancy is provided to the students. The college publishes an annual magazine called 'Karanji' a news bulletin quarterly.

## **Governance, Leadership and Management**

The academy of liberal education @, Sullia established this college in 1976 under the dynamic leadership of Dr. Kurunji Venkataramana Gowda, the founder president of the Academy which is presently run under the dedicated team of managing committee led by Dr. K.V. Chidananda as president. Our Institution has been established with a goal to develop as center of learning in higher education for the economically and socially backward people of Sullia Taluk, a part of the Backward Malnad region. The institution monitors the effective implementation of plans through the Management, Governing and Academic Council, IQAC and periodic review meetings and interactions with the faculties, students and parents. Management is taking keen interest to ensure the participation of the staff in improving the effectiveness and efficiency of the institutional processes. The institution appoints management staff in place of retired persons and for newly introduced self-financed courses. The human resource management of the staff is monitored through the staff club. Feedback responses are analyzed to improve qualitatively human resource management from time to time. The democratic approach of administration, initiatives and opportunities offered by the institution to develop leadership and transparency in financial matters ensure the administrative and the academic excellence.

## **Institutional Values and Best Practices**

The environmental aspects are kept in view, while, planting tree saplings, maintaining the existing trees, waste management, water and energy conservation, plastic management, Swachhatha Aandholan, awareness programmes on Dengue/Malaria/Cancer/AIDs/Pulse Polio, and motivating the rural students to take up agriculture and allied occupations. The institution takes sufficient care in motivating the students and staff in conserving energy, rain water harvesting, recycling of water and recharging water table. It conducts various programmes in association with governmental bodies and local organizations to create a green and safe environment. E-waste and hazardous waste is managed as per the guidelines. Empowerment through community intervention (Interactive learning) programs and number of endowment and Government scholarships to the needy are among the best practices of the institution.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Nehru Memorial College
Address	Kurunjibag, Sullia, Dakshina Kannada, Karnataka
City	Sullia
State	Karnataka
Pin	574327
Website	<a href="http://www.kvgnmc.org">www.kvgnmc.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	K. Giridhara Gowda	08257-233331	7353756487	08257-8257230331	aole_nmc@yahoo.co.in
Associate Professor	Shakira Jabeen B.	08257-230331	9448501586	08257-8257233408	khan.shakira@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1976

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Karnataka	Mangalore University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date
2f of UGC	14-03-1990
12B of UGC	09-04-1990

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Kurunjibag, Sullia, Dakshina Kannada, Karnataka	Semi-urban	12	11826.56

## 2.2 ACADEMIC INFORMATION

NAAC

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BBA,Department Of Business Administration	36	PUC		80	28
UG	BSW,Department Of Social Work Ug	36	PUC		60	11
UG	BA,History Economics Political Science Sociology Kannada	36	PUC		200	16
UG	BCom,Department Of Commerce Ug	36	PUC		180	150
UG	BSc,Physics Chemistry Mathematics Botany Zoology Computer Science	36	PUC		100	80
PG	MSW,Department Of Social Work Pg	24	Any Degree		50	15
PG	MCom,Department Of Commerce Pg	24	B.Com BBA BBM		30	16

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				11			
Recruited	0	0	0	0	4	2	0	6	3	1	0	4
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	7	2	0	9
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				15
Recruited	4	11	0	15
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	0	0	0	5
M.Phil.	0	0	0	1	0	0	3	0	0	4
PG	0	0	0	0	0	0	0	1	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	17	27	0	44

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	296	32	0	0	328
	Female	419	42	0	0	461
	Others	0	0	0	0	0
PG	Male	19	1	0	0	20
	Female	27	0	0	0	27
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	3	5	5	8
	Female	11	11	8	15
	Others	0	0	0	0
ST	Male	9	8	11	10
	Female	13	14	16	24
	Others	0	0	0	0
OBC	Male	292	278	297	305
	Female	371	367	378	425
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		699	683	715	787

### 3. Extended Profile

#### 3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 6

Number of self-financed Programmes offered by college

Response : 4

Number of new programmes introduced in the college during the last five years

Response :

#### 3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
788	715	683	699	746

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
335	335	335	335	335

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
253	231	192	250	268

Total number of outgoing / final year students

Response : 1194

#### 3.3 Academic

**Number of teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
49	51	47	47	48

**Number of full time teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
47	48	45	46	47

**Number of sanctioned posts year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
49	51	47	47	48

**Total experience of full-time teachers****Response : 516.8****Number of teachers recognized as guides during the last five years****Response : 1****Number of full time teachers worked in the institution during the last 5 years****Response : 242****3.4 Institution****Total number of classrooms and seminar halls****Response : 22****Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
8.29147	14.59091	22.83744	6.27296	10.93941



**Number of computers**

**Response : 66**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response : 0.4162**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response : 0.07869**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

As our Institution is affiliated to Mangalore University, it follows the University designed curriculum. The University prepares an Academic Calendar which specifies the duration of Semester, the date of commencement and the end of the semester, external theory & laboratory examinations, and the vacation at the end of the term.

Every department in the Institution prepares its departmental action plans at the beginning of the semester, specifying the academic & co-academic activities to be taken up during the semester period.

The Academic syllabus in each subject is prescribed by the University. Few of the senior teachers have been on the BOS of various Departments of the University. They in turn contribute to the formulation of syllabus in a constructive manner. University level subject associations are formed and our faculties are the life members/annual members of these associations. The University appoints the qualified teachers to involve in the university level evaluation work of the answer scripts. The senior teachers have also been appointed as the BOE/Chairman of the respective subject for the academic year. Faculty members are also deputed to the subject workshops/ orientation, to update their knowledge. Workshops on the restructuring of the syllabus have been arranged through the subject associations. The faculty members are documenting these, in their work dairies.

The Institution ensures the objectives effectively through the Vision and Mission.

The vision and mission statement of Institution is communicated to the students, teachers, staff and other stake holders through:

- Prospectus and College annual magazine.
- Display boards in the College premises.
- Orientation programmes to the fresher's at the beginning of the semester.
- College website
- Parent Teacher Association
- Alumni Association
- Feedback mechanism

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 29

##### 1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	20	01	01	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 11.96

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	08	05	02	02

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

**Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 85.71

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 6

File Description	Document
Any additional information	<a href="#">View Document</a>
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 27.25

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
240	674	41	20	20

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

As the Institution is situated in rural area and Reserved Constituency, the main objective of the Institution is to give quality higher education to the rural students at affordable cost. With this background the Institution is supplementing University Curriculum by initiating the following programmes:

The efforts of the Institution to integrate the cross cutting issues are the following;

### **Gender Equity:**

- Female students are provided with separate room to rest & wash rooms
- Women staff accompanies the college team with girls participating in inter-collegiate competitions, tours/picnics, industrial visit/field visit, trekking, etc.
- There is no gender discrimination in college activities.
- The Class representatives are a boy and a girl from each class compulsorily.
- The Vice President and the Joint Secretary post of Student Council are earmarked for the girl students.

### **Environment & Sustainability:**

Our institution is situated at the downhill of Western Ghats and hence surrounded by rolling hills. The Management and Staff of the Institution are concerned about the environment and hygiene of the campus.

- The institution takes all possible steps to make the campus eco-friendly. Plantain leaves and biodegradable plates made of areca plants are used for lunch/refreshment during functions held in the college. The authority has declared the entire campus as “No Plastic Zone” from June 2016. The students and staff have planted more than 100 tree saplings during various tree plantation programmes organized by the Institution in collaboration with other Organizations.
- The Institution has organized various extension activities like rallies, organizing lectures, publication of wallpapers about tree plantation, and programmes like- “Vanamahotsava”, “Swacha Bharath Abhiyana”, “Pipe Compost” etc.
- The management of our Institution installed Central Waste Management Grid & Rain Water harvesting system and recycling of water.
- College premises have a well maintained green lawn which decorates the ambience.

### **Human values**

During the working days the students are given the opportunity to speak on “Human Values” to the entire college population through Public Address System, soon after the Morning Prayer. Programmes also have been conducted by various associations/committees of the Institution, on human values/ rights for the benefit of students.

Through the extension activities with NSS, NCC, Rovers & Rangers and Youth Red Cross and various departments, the Principal strengthens a relationship between the Institution and society through the community development programmes like:-

- Blood donation/grouping and awareness on health issues
- Adult education and literacy
- Road Safety, managing Natural calamities, Water safety Programmes
- Personality development programmes

### **Professional Ethics**

The Institution plans and organizes the teaching- learning and evaluation schedules by preparing academic calendar, teaching plan /action plan and feedback systems

- The Institution follows University guidelines and instructions of the Department of Collegiate Education in framing the teaching programme schedules.
- The time-table is prepared for the working hours between 9:00 am to 5:00 pm with lunch break
- Practical classes in Science subjects start at 8.30 am.
- The faculty members have the responsibility to engage the classes as scheduled.

### 1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

**Response:** 14

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 14

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 45.12

1.3.3.1 Number of students undertaking field projects or internships

**Response:** 356

File Description	Document
Any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** C. Feedback collected and analysed

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 1.86

##### 2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
36	9	7	16	1

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 36.13

##### 2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
788	715	683	699	746

##### 2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2010	2010	2010	2010	2010

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per



**applicable reservation policy during the last five years****Response:** 42.15

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
182	130	141	135	118

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

- Orientation programmes for students are organized by the institution at the beginning of the academic year to inform the students about course, assessment procedure, semester pattern, discipline, dress code, use of library and E library resources, co-curricular activities, Extra-curricular activities, scholarships, employment opportunities, etc.
- In the beginning of the academic year, the teachers in the classroom interactions collect information about their marks in the previous examinations, socio-economic status, and aptitude for the course opted.
- The students are orally guided by the faculties regarding the various career oriented courses, competitive examinations, future career options, and special choice-based subjects in each academic year.
- Since we get a heterogeneous group having extremely good to very poor students we try to understand each student in order to suggest remedial approaches for improvement.
- The specific orientation programmes conducted by mentors help in understanding the knowledge base and skills of the students.
- Personal counseling is given to slow learners.
- Taking into consideration the performance of the students in the University and internal examinations, the participation of the students inside the classroom programs such as interaction, discussion, seminar, presentation and answering the question these helps to assess the learner.
- The students are given advanced topics and necessary assistance for seminars and projects.
- The students are deputed to attend seminars/workshops conducted in their respective areas and thus they get exposure to advanced areas in the subject and helps in paper presentation.
- They are encouraged to take part in various competitions like quiz, elocution, debate, etc.

- The students are encouraged and guided to appear for the campus interviews and competitive examinations like CA, CS and entrance tests for PG admissions.
- The rank holder and topper students in University examinations are felicitated by the Management and College offering cash prizes every year and this to encourage the advanced learners

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

2.2.2 Student - Full time teacher ratio	
<b>Response:</b> 13.6	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
<b>Response:</b> 0	
2.2.3.1 Number of differently abled students on rolls	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	
<b>Response:</b>	
<ul style="list-style-type: none"> <li>• The teaching-learning is student –centered.</li> <li>• Students are taught language skills and also communication skills apart from curriculum instructions through various associations.</li> <li>• Interactive and collaborative learning by the social work students.</li> <li>• Participatory learning activities like presentation of seminars and assignments /project work by referring to listed bibliography collection of information from internet is encouraged.</li> <li>• Students are given the case studies relating to subjects, which helps them in problem solving, decision-making and improves the learning skills.</li> <li>• Group discussions are conducted which helps in participatory learning.</li> <li>• The students undertaking project works, seminar, model preparation, collage making etc., the students are made to use do it yourself technique.</li> <li>• The college also organizes co-curricular, extracurricular, sports and cultural events which help the</li> </ul>	

students in developing their all-round personality.

- Students are provided with requisite platform to become confident and self-reliant citizens.
- Science model exhibition gives a platform for scientific temperament

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 37.93

#### 2.3.2.1 Number of teachers using ICT

Response: 22

File Description	Document
Any additional information	<a href="#">View Document</a>
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 3.26

#### 2.3.3.1 Number of mentors

Response: 242

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

- Most teachers spend a few minutes every class to discuss issues related to local farming and marketing.
- The use of modern multi – media teaching aids like LCD, OHP, model making, CD-ROMs and computer systems are employed in class room teaching.
- The students are also encouraged to use computers with internet.
- The learning process becomes experiential with the interactive approach in the class rooms.

- The college promotes creativity amongst students by encouraging them to publish materials in the college magazine “**Karanji**”, and wall papers comprising of different languages and subject sections enhancing critical thinking, creativity and scientific temper among the students.
- Student’s participation in projects, Field work, internship, seminars/workshops, group discussions.
- Participation in the different fests/competitions which nurture creativity.
- Participation in health awareness and water resource management programmes.
- Interaction with alumni. Also Alumni association extends support for activities

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 96.31

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 9.86

#### 2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	4	4	4

File Description	Document
Any additional information	<a href="#">View Document</a>
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience of full time teachers in number of years

**Response:** 8.91

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 4.29

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	2	2	1

File Description	Document
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The college has implemented various strategies to evaluate the performance of the students through Internal Assessment test, Field Visits, project works, seminars, assignments etc.

- The Prospectus, Orientation programs and students interactions act as means for proper communication to students on evaluation methods.
- The college holds orientation program for the fresh students to familiarize them with the college system, teaching–learning process and evaluation techniques
- The details of the evaluation methods are communicated to the students at the beginning of the year by the teachers and mentors also.
- Examination committee is formed in the beginning of the academic year in order to conduct internal assessment test and the university level semester examinations.
- Even though the Test dates are mentioned in the prospectus, the committee gives notice regularly to the teachers to prepare the question papers through the principal.
- The Committee gives the notice regularly to the students about the internal tests through the principal.
- The test papers are evaluated promptly and answer papers are distributed in the class with necessary feed back to the students for improving their learning.
- The marks awarded to each student are entered in to mark-lists subject wise and class wise separately
- College conduct P.T.A. meeting to interact personally.
- A progress card is prepared for each student and sent for signature of the parent after each test.
- The internal practical examinations are also conducted before the semester examinations.
- CCTV coverage ensures graft free exams.
- The portion of the internal assessment marks varies with the Arts, Commerce, Science, B.S.W. and B.B.M. MSW and M.Com courses.
- The marks awarded in the internal assessment are duly sent to the University for adding to the marks awarded in the University examination for every student through Online. However, we consider the contributions of students in terms of presenting seminars, participating in fieldwork and small research programmes if any. .

Demand for re-totaling and Re-evaluation is forwarded to the University in the prescribed forms formerly and online at present.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety****Response:**

In order to ensure rigor and transparency in the internal assessment, the examination committee is formed internally. The system of internal assessment notifications are communicated to the students well in time

and they are also made aware of the evaluation pattern in the beginning of the semester. The test papers are evaluated by the respective faculty promptly and answer papers are distributed in the class with necessary feed back to the students. The assessed answer books are shown to the each student and their doubts are cleared, if any.

While no weightage is assigned specifically to different aspects of student development, aspects such as communication skills get tested through written tests as well as viva voce. Projects, presentations and group discussions allow scope for testing the capacity for independent exploration and learning, while enhancing communicative abilities.

The internal practical examinations are also conducted before the semester examinations. The assessed answer books are shown to the each student and their practical doubts are cleared. The marks awarded in the internal assessment for both theory and practical are verified by each and every student before sending to the university. The marks awarded in the internal assessment are duly sent to the University for adding to the marks awarded in the University examination for every student through Online.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

#### At College level:

- The redressal of grievances for Internal Assessment evaluation is attempted at the college level.
- The evaluation of the test papers, seminar presentations and fieldworks etc. is done most objectively and hence there are no cases of grievances regarding evaluation within the institution.
- In special cases the students are given a chance to improve their results.
- Absentees are counseled and given a chance of re test.
- The redressal of grievances for the external examination, appropriate form is filled by the student to make necessary corrections within the stipulated time period. This is reported to University Examination Centre. After authentication, the University Examination Centre makes the necessary corrections.

#### At University Level

- The institution follows the Manual for the examination system prepared by the University.
- The Manual has the provision for redressal of grievances of the students.
- The student has the right for revaluation, re-totaling and to get photocopy of answer sheets from the university for personal seeing.

The college office handles such grievances occurring at the university level.

### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

#### Response:

- Nehru Memorial College, Sullia is affiliated to Mangalore University.
- The Credited Based Semester System involves three parts. **Those theory subjects which carry 100marks each.**
- The university conducts semester examination for 80 marks of three hours duration.
- The institution conducts internal assessment tests for 20marks of one hour duration. **Those theory subjects which carry 150marks each.-**
- The university conducts semester examination for 120 marks of three hours duration.
- The institution conducts internal assessment tests for 30marks of one hour duration
- The institution conducts two/three internal assessment tests per semester.
- Taken two best of three and take the average marks for 20/30.
- The information and dates about CIE is mentioned in the academic calendar.
- The CIE of laboratory work is taken by internal practical tests for 30 marks. Practical of 3/4hours of duration.
- Field work paper of V and VI semester BSW is assessed with 100 internal marks and 50 external marks. This 50 marks is through viva- voce.

For V and VI semester BSW the university conducts semester examination for 125 marks of three hours duration and 25 marks for internal assessment.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

- The institution is in semi urban area and is the reserved constituency. More over in the town there are two more degree colleges, where one is the government college. Even then the institution capable enough to maintain the student strength steady.
- The Students are made aware of the learning outcomes in the Orientation programmes where the Principal addresses all the students.
- The display of vision, mission and objectives of the institution in the college.
- The Students are made aware of the program outcomes by conducting field work, study tours with the curriculum.
- Projects, internship, classroom seminars, assignments are the other tools to understand and learn the benefits of the programme opted by the students.
- Interaction between successful and well placed alumni with the students is encouraged.
- Subject experts deliver special lectures on recent trends and developments in their field of expertise



to students.

- Action plan of each department is prepared at the beginning of the academic year. The programmes were fulfilled with maximum interest of both faculty and students.
- Lesson plan is also maintained and followed.
- Tutorial classes are taken regularly.
- Certificate course classes are taken by the experts for the benefit of the students.
- Modern teaching aids are employed in teaching -learning process.
- Learning activity is facilitated through LCD /OHP as and when necessary.
- Internal assessment component is used for continuous evaluation of students
- Faculties are encouraged to participate in seminars. refresher courses and workshops

Organization of workshops and U.G.C. sponsored seminars.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

- Effective implementation of the curriculum prescribed by Mangalore University.
- Specific mechanisms like Academic calendar, lesson plan, are followed for monitoring the curriculum implementation and evaluation system.
- The institution also monitors and ensures the achievement of programme outcome through the active functioning of different Internal Quality Assurance Cells like Examination Committee, Discipline Committee, Library Committee, Career Guidance & Placement Cell and Others.

**Learning outcome** of Kannada/English/Hindi students are able to engage in independent and life-long learning in environmental and social changes through their syllabus. Effective communication is possible through read, essay writing, critics, seminars, creativity in thinking and writing stories, poetry, etc.

Students of BA Course able to learn about any civilization and present condition of India through History, understand the Indian Political system and to analyze the Indian Government and politics through political science, system of society and social change effect of industrialization also analyse the various welfare schemes and measures through Sociology and Analysis of the behavior Indian and world economy, understand micro and macroeconomics variables, economic theories, consumer behavior government economic policies, unemployment, poverty through Economics. There is a hold in Kannada Language and Culture through the Literature.

Students of B.Com course and M.Com Course develops analytical, communication and problem-solving skills, providing a global perspective on business and pursues a career within the business, government or non-government. As a commerce graduate, have the knowledge and skills to tackle some of the greatest challenges facing the world. It provides the career opportunities in accounting, banking, financial

management, information system and management.

Students of B.Sc course develops analytical, experiential and problem-solving skills helps in pursuing P.G. degree, research field, and scientific attitude. Graduates will be able to use computers in data acquisition and processing and use available software as a tool in data analysis, develop proficiency in the practice of computing. Career in Botany, Zoology include study of plants, animals for research, working with industries, teaching, self-employment, and part of fields such as Biotechnology, Biomedical Sciences, Molecular Biology, Microbiology, Environmental Sciences and Toxicology etc.

Students of BBA Course develops foundational knowledge in accounting, economics, finance, management and marketing in application of concepts and theories, ability to integrate the concepts of the core areas of business, awareness to the importance of the ethical requirements of business activities and an ability to conduct methodological, secondary research into business issues, which may relate to general business or to a specific business function.

Students of BSW and MSW course, learning about the professional social work skills and attributes, developing the professional relationship with the agency, know the counselling techniques and this appetite values, developing the ideas of NGO management, to develop working competency of NGO Government and hospitals, to build administrative skill. Their work may include, inter personal practice, group work, community work, social development, social active policy development, research, social work education and supervisory and managerial function. The field of practice for professional social worker is expanding day by day.

### 2.6.3 Average pass percentage of Students

**Response:** 87.24

2.6.3.1 Total number of final year students who passed the university examination

Response: 1026

2.6.3.2 Total number of final year students who appeared for the examination

Response: 1176

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years**

**Response: 1**

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	01

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response: 0**

3.1.2.1 Number of teachers recognised as research guides

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years**

**Response: 0**

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>
Supporting document from Funding Agency	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

Many of the Departments function as incubation center centers in a broad sense. The faculty members have delivered community oriented lecturers/ talks on radio for the benefit of the society.

**The Department of Kannada** is known for research in local cultures. The faculty of the Department are resource people for imparting knowledge in the area of local cultures. The areas of expertise the Department covers are-

- Toponymy and Legends of Places,
- Local rituals
- Plant folk
- Folk life
- Bee Keeping

**The Department of English** is well known in this part for the innovative teaching and learning methodology followed and disseminated. The faculty uses an integrated skill method of teaching language. The faculty is involved in Material production.

**The Department of Botany** is famous for student research projects related to Ethno Botany. The specific areas of research are-

- Study and Documentation of Traditional Knowledge systems of treatment , various health issues in the rural areas, problems of the livestock
- Mushroom cultivation

The **Department of Commerce and Management** conducted training programme on Cashless transaction through the students to the benefit of the public.

The **Department of Economics** includes local farmers in their application of knowledge and information. The UGC sponsored Conference of the Department was on Plantation Crops in Southern India- Issues and challenges. A large number of local rubber cultivators attended the conference.

The **NSS, NCC, Rovers& Rangers and Youth Red Cross units** of the Institution actively participate in the community services through organizing Annual Special Camps and regular week end programs.

The **Department of Social Work (UG &PG)** organizes,

- The five students of first year MSW in collaboration with the Nagarapanchayath, Sullia organized a *one day workshop* on POCSO Act, 2012 for the teachers of Sullia Taluk.
- The MSW students placed in different panchayat throughout Sullia taluk organized several programs to educate the children's on crafts making, gender sensitivity, good touch and bad touch, awareness on drug addiction & HIV/AIDS, effects of bad habits, educative talk on nutritious food, child rights and duties, Moral rights and values
- *HOLD ON...Studies First, Marriage Next.* Initiative taken by the students of M.S.W to promote "higher education among youth" in association with Arivu Yuva Samvada Kendra, Mangalore at different colleges through the campaign.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 4

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international**

**recognition/awards****Response:** Yes

<b>File Description</b>	<b>Document</b>
e- copies of the letters of awards	<a href="#">View Document</a>
List of Awardees and Award details	<a href="#">View Document</a>

**3.3.3 Number of Ph.D.s awarded per teacher during the last five years****Response:** 4

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

<b>File Description</b>	<b>Document</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.01

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	01	01	01

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.01

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in

national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	01	01	0

File Description	Document
Any additional information	<a href="#">View Document</a>
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

Sullia Being a semi-rural area, Community is part and parcel of the College. The Institution promotes a well-knit Institution- neighborhood network in which students/ community participate whole heartedly. The institution is also a part of a two pronged community. The students in our Institution stand to benefit from this enormous exposure. This in turn widens the horizon of their knowledge and understanding of diversity of the community as a whole. The Community oriented programs conducted are-

1. The department of social work is involved in extension activities through projects and field works covering areas like legal awareness, school dropouts, personality development and role of parents in the health development of children.
2. The science departments organize science model exhibitions every year. The students of various Institutions-primary & Secondary schools and Pre University Colleges of Sulliatluk visit these exhibitions.
3. The NSS, NCC, Rovers & Rangers and Youth Red Cross units of the Institution actively participate in the following community services through organizing Annual Special Camps and regular week end programs:-
  - Project work on Toponymy and Legends of Places and on local business.
  - Programmes on Dental Health, Blood Donation Camp, Awareness for Drugs addiction, "First-Aid Training", Road safety, Pulse Polio Awareness, Swacch Bharath Abhiyan, Construction of roads, Literacy mission, Community health, HIV/aids awareness, Fire accidents, Drowning, etc. for the local residents.
  - Vanamahotsava- tree planting in Mandekoluvillage
  - The MSW students placed in different panchayth throughout sullia taluk organized several programmes to educate the children's on crafts making ,gender sensitivity, human rights, good touch and bad touch, awareness on drug addiction & HIV/AIDS, effects of bad habits, educative talk on nutritious food , child rights and duties ,Moral rights and values



- *HOLD ON...Studies First, Marriage Next.* Initiative taken by the students of M.S.W to promote “higher education among youth” in association with Arivu Yuva Samvada Kendra, Mangalore at different colleges through the campaign.
- Department of Commerce & Management in collaboration with Mandekolu Grama Panchayat, organized a community oriented programme on Pipe Compost (waste management) awareness programme.
- One day camp- SasyodyanaNirmana
- Free medical checkup programme in collaboration with KVG Medical College in rural areas was organized in several places like Sampya, Adyadka, Aletty, Yedamangala, Mardalaetc. by the students of MSW
- Rural study camp –Department of MSW organized rural study camp for the students of first year MSW in very academic year to make them understand the rural setup and panchayth functioning at several places like Hanase, Hanbal, Yedamangala, Mardala, and Adyadka.
- The services of our NCC band set are extended on the occasion of Independence Day, Rajyotsava Day and Republic Day celebrations organized in association with Revenue Department of the Taluk.

The students of our Institution extend cash and kind offerings to the local Temple on the occasion of its annual car festivals and render services as volunteers to count offerings sent to colleges through the campaign.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 1**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

**Response:** 38

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
26	8	1	2	1

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 0.15

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	1	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

## 3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response: 7**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	1	4

**File Description****Document**

Copies of collaboration

[View Document](#)

Number of Collaborative activities for research, faculty etc.

[View Document](#)

**3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 2**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	1

**File Description****Document**

e-copies of the MoUs with institution/ industry/ corporate house

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years

[View Document](#)

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The Institution has well-furnished classrooms with ICT facilities, laboratories, computer laboratories, seminar halls and conference halls. The carpet area of the Library is 5100 sq. feet. Audio –visual aids like LCD, OHP and public address systems are available in furnished seminar halls. A smart audio visual room is available for use. There are competent members of the faculty to teach through these facilities. Library, E library and E-Learning resources are upgraded when necessary. INFLIBNET with NLIST program is available.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities**

**Response:**

The institution has all the necessary facilities to conduct sports, games, cultural activities. The list of the facilities. Most of these facilities are there right from the inception of the college. They are upgraded periodically though. However, the Gym was introduced in 2002. Around 200 students use these facilities every day.

- A play ground with 400 meters track
- Long jump pits
- Space to play Javelin, discs, hammer and short put
- Facilities to play Kabbaddi, Kho-Kho and other outdoor games
- Ball badminton and shuttle badminton courts
- Volleyball, throw ball, hand ball and football courts
- Tug of War and Cricket materials
- Chess, Carom boards
- Multi gym for students
- Athletic equipment
- Spacious auditorium to enable co-curricular and extra-curricular activities,
- Spacious Open air stage with huge lawn for seating. This facility can be used only after the monsoon season.
- Separate rooms for NSS, NCC, Rovers and Rangers, Youth Red Cross

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc****Response:** 54.55**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 12

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.****Response:** 100**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
8.29147	14.59091	22.83744	6.27296	10.93941

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The Library in Nehru Memorial College is one of the best in the whole university. It has a history of 42 years. The books under every subject are painstakingly suggested and chosen by the teachers. The Reference Section is of research level. We have PG students, M. Phil and Research Scholars of other institutions visiting this library for reference. The Open access system allows students to browse. The facilities are

**a. First Floor (Section I):**

- Circulation Section
- Text Book Section
- OPAC-formerly
- Photocopy Unit
- Separate Study section for the girls and faculty members.
- Storage Space

**b. First Floor (Section II):**

- Librarian's Cabin
- Back Volume Section
- Internet & Browsing Section
- Periodicals & Journals Section
- Newspapers & Magazines Section
- Reference Section

**Name of the ILMS software** : CAMPUS ONE

**Nature of automation** : Fully automated

**Version** : CAMPUS ONE-1.2

**Year of automation** : 2017- (revised)

**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**

**Response:**

Sl.No	Name of the book /Manuscripts	Name of the publisher	Name of the author	Number of copies	Year published
1	Shree Ramayana Dharshanam	Dept. of Kannada and culture Govt. of Karnataka	KUVEMPU	01	199
2	Myth and Reality	Ramdas G. Bhatkal	Damodar Dharman and Kosambi	01	196
3	Hariharana Purathanara Ragalegalu mattu Periyapuraanada kathaavastu- ondutaulanika Adyayana	Dept of kannada university of Madras	Sanjeeva K	01	199
4	Kannada Kavyagalalli Handi Bete	Dept of Kannada university of Madras	Sanjeeva K	01	199

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 1.26

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.32835	1.54878	1.68182	1.14322	0.61563

File Description	Document
Audited statements of accounts	<a href="#">View Document</a>
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of remote access to e-resources of the library	<a href="#">View Document</a>

**4.2.6 Percentage per day usage of library by teachers and students****Response:** 24.79**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 210

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The college office and all the departments have computers along with internet facilities. The new software –CAMPUS ONE allows multi layered user interface. Internet is provided free of cost to the PG students. A nominal fee is collected from the UG students. The Institution upgrades its computer system depending on the revision of the syllabus by the University. The Institution provides required amount for update, deployment and maintenance. The Software is upgraded to include all the details of the students and a three way communication system. College intends to enhance Wi-fi facility to the entire College campus. It also plans to make individual student profile through automation. The institution has online admission procedure, online examination process.

**4.3.2 Student - Computer ratio****Response:** 11.95

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>



**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**

&lt;5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

**Response:** 20-35 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
8.29147	14.59091	22.83744	6.27296	10.93941

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The College is on a sprawling campus which houses various other institutions. The Management has a Full Fledged Department for maintenance of all the institutions. The repairs of the building, painting, plumbing, electricity, electronic gadgets, computers and internet are serviced by the Maintenance Department of the Campus. The method followed is- lodging a complaint with the Dept. On the Intercom. There is policy by the Management to handle the Maintenance work of the college. The Department attends to the work and maintains record and payment is done from the college under the head- General Maintenance and Repairs. A register is maintained in the office about the repairs and payments made. The Management foots bills if there isn't enough outlay to fall back on.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 18.2

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
195	216	40	31	192

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 8.29

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
137	108	22	25	16

#### File Description

#### Document

Any additional information

[View Document](#)

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** C. Any 5 of the above

**File Description****Document**

Details of capability enhancement and development schemes

[View Document](#)

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description****Document**

Number of students benefited by guidance for competitive examinations and career counselling during the last five years

[View Document](#)

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during**

**the last five years**

**Response:** 0.63

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	0	0	0	0

**File Description**

**Document**

Details of the students benefitted by VET

[View Document](#)

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response:** Yes

**File Description**

**Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 3.89

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	15	0	0	03

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 28.85

5.2.2.1 Number of outgoing students progressing to higher education

Response: 73

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

**Response:** 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	14	24	19	13

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	14	24	19	13

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Upload supporting data for the same	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.				
<b>Response:</b> 0				
5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0
File Description	Document			
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>			

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	
<b>Response:</b>	
Yes, the Institution constitutes a Student Council every year.	
<ul style="list-style-type: none"> <li>• The Student Council is functioning right from the inception of the Institution.</li> <li>• The Institution has framed the guide lines for the smooth functioning of the Student Council.</li> <li>• Student Council is formed in a democratic way by conducting direct elections in the first stage where the two representatives of classes are elected by the students of respective classes. However the students are also encouraged to elect their representatives unanimously. The elected class representatives elect the office bearers of the Student Council sometimes unanimously and sometimes by a secret ballot.</li> </ul>	
The Student council of the Institution conducts various cultural activities, sports & games and co-curricular activities, throughout the year under the guidance of staff advisors of respective associations. They are a	

part of the decisions pertaining to the students of the college.

The Institution collects association fee from the students during admission. The amount collected from the students is exclusively utilized for conducting various extracurricular and co-curricular activities.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 0.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	0	0	0

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

Alumni are given free access to the library facilitates to prepare for competitive. The College has an active Alumni Association. The association is constantly in touch with the institution and supports the activities of the college. It needs to be recorded that a number of students studying in our college happen to be the children of our alumni. The major activities of our alumni association are:

- The Institution has a good relationship with Alumni Association.
- They hold regular governing body meeting & Annual general body meeting
- The Alumni Participate in the activities of the institution like NSS, Annual special Camps, College Day Celebrations, Cultural Programmes & Sports & games events
- They donate prizes shields & mementoes to the winners.
- They liberally donate funds from Alumni Association Accounts to the major activities in the institution like literary & cultural competitions, Seminars, workshops etc.



- Alumni Association honors the bright students of the Institution for their outstanding achievements.
- The activities of Alumni Associations help the institution in every respect.
- Alumni Association provides scholarship to economic backward community.
- Donation to provide food for the Sports persons to their daily practice.
- Donation to founder president's statue at the entrance of the campus.
- Actively participated in college day function and in sports day
- Felicitations to the retired staff members, special achievers of staff and students.

#### 5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

**Response:** 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 21

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	01	01	01	10

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Description of the Vision statement:**

- Our Institution has been established with a goal to develop a center of excellence in higher education for the economically and socially backward people of Sullia Taluk, a part of the Backward, Malnad, Reserved constituency.
- The people of this Taluk were deprived of the facilities of higher education for which they had to move away to the far off cities such as Mangalore, Madikeri and Mysore etc. But with the emergence of this Institution a large number of rural youth particularly girls have found an easy avenue for higher education. Retaining the youth in their own town stops migration to urban centers and halts brain drain. In fact, our Institute has been a ladder for a large number of youth who have been helped in their career advancement which is evident in their entry into both public and private sectors.

**Description of the mission statement:**

Admitting eligible students of all communities of the region without any cut-off marks, there by practicing social equality. Providing training to the students in various extra-curricular and co-curricular activities. Involvement of students on basic research programs on changing social structure, socio-economic, cultural, economic and educational conditions of the local people, environmental protection, folk, performing arts and literature. Helping the students to broaden their social and scientific outlook, updating the students with the latest developments in the Nation and creating awareness in terms of gender sensitivity. Bringing about awareness of one's rights and duties. Establishing College –Community connections by organizing various programs in collaborations with the public, alumni, parent- teachers association and Non-Government Organizations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

The administration of the Institution enjoys a healthy decentralization. The institution follows the following method of decentralization and participative management for the smooth functioning of institution.

- Course coordinators are given the responsibility of their respective streams
- Head of the Department.
- Different committees are formed by the Principal for the smooth functioning of the Institution.
- All the members of the faculty are involved in the committees. The administrative staffs are also the part of the committees.
- The Office Superintendent also attends the staff meetings, there by being aware of the issues.
- The various committees are given enough freedom to carry out their activities related to the teaching and learning process.
- The expenses involved in the activities are borne by the Institution.

. The Institution also promotes the culture of participative management of the stakeholders through-

- Student Welfare Council
- Staff Association
- Student Union
- Student Welfare Officer
- Alumni Association
- Parent-Teacher Association
- Management

### **Case Study:**

Regarding the difficulties of the students of Adoor (Boarder region of Karnataka-Kerala state) to reach the college on time.

The students have complained about the problem through the student Union to the Student Welfare Officer. After considering the gravity of the problem faced by the students, the Student Welfare Officer forwarded the same complaint to the Principal.

The Principal called a meeting of course-coordinators, HODs along with SWO. The issue was discussed thoroughly and the decision was taken, to approach the Management to solve the problem by putting a bus facility to that area. Accordingly the Principal informed the same issue to the Management and the Management called the Principal to consider the issue for the benefit of the students of that area by introducing a new bus of the AOLE to that region.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

#### **Response:**

During the academic year 2016-17, a meeting was conducted by the Principal with the course coordinators and HODs of all the departments to decide the credit worthiness of starting PG course in Commerce in the

Institution to cater the growing requirements of post graduate students in the rural area at an affordable cost. In the meeting the plan was drawn to introduce new M.Com course from the academic year 2017-18 onwards. This plan was forwarded to the Management for the analysis and evaluation in the light of economic and financial feasibility. The Management called the meeting of the Principal and the course coordinators and the responsibility was given to the Principal to forward the proposal to start M.Com course to Mangalore University.

Accordingly, a proposal was sent to the university seeking permission for the same. The University considered our request and sent the Local Inspection Team to the institution, to assess the feasibility and relevance of granting the course. The Expert Team from the university assessed our Institution and submitted a report to the University. As per the recommendation of the Local Inspection Team and the decision of the Syndicate meeting of the University, the proposal was forwarded to the Chancellor/Governor of Karnataka state Government for this final consent. The honorable Chancellor/Governor accorded the permission to start the course w.e.f the academic year 2017-18 onwards as per the norms and guidelines prescribed by the University.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

The Institution is governed by the rules laid down by the UGC, Mangalore University and the Department of Collegiate Education, Government of Karnataka. We have aided and self financed courses in the Institution. The top Management is in constant touch with the Head of the Institution for the smooth functioning of the College. The Governing Council of the College has 7 members. Out of which 2 are the Members of the faculty. The Governing Council meets twice in a year. The strategic decisions on the overall development of the Institution are taken in that meeting.

The Principal of the college is the head of the institution. He is the Academic and Administrative Officer of the College. He calls the meeting of the college staff, HODs, course co-ordinators to discuss various policy matters and academic, co-academic and extra-curricular matters. He is one of the Staff representative of Governing Council. The Principal ensures that all provisions of the University bye laws, the Statutes and the regulations of the concerned authorities are duly observed.

The Internal Quality Assurance Cell (IQAC) is a key unit to initiate and to implement quality enhancement and assurance measures for the entire academic processes in the college.

The student council which consists of student welfare officer and student union's office bearers meets and makes relevant suggestions to improve the institutional systems and process.

Each faculty member is involved in one or the other committee/association and cells which helps in implementation of the academic planning effectively.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Screen shots of user interfaces	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

There is an active Alumni Association in the college. Some of the Alumni are serving in the college as teaching and non-teaching staff.

Alumni Association Executive Meetings are conducted frequently to transact some important issues relating to co-academic activities. Every year Executive meeting and annual general body meeting of the association are conducted to elect the office bearers of Alumni Association. Principal is the honorary president of the Association. One of the staff member is the advisor for the association.

Activities done by the association are:

1. They give cash prize to the top scorer among the economically backward students of degree classes.
2. Felicitation for achievers (students and staff) during Student union inauguration and Annual Day celebration.
3. Food facilities are given to the sports persons.
4. Organize self-development programs for students.
5. Contribution to the Founder President Statue at the entrance of the campus.
6. Participation in the Annual Sports meet of the college.
7. Participation in the College Annual Day Celebration.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The following are the welfare measures provided for faculty:

- Management paid faculty are extended with Employees Provident Fund and Employee State Insurance.
- Institution has provided Group Personal Accident Insurance facilities.
- Institution has provided separate washrooms for female and male staffs.
- Free Dental checkup facilities are provided.
- Internet facilities are provided with free of cost.
- Sufficient Vehicle parking spaces are provided for the benefit of staffs.
- Clean drinking water facilities are provided.
- Free medical checkup and clinical facilities are provided at the hospitals run by the Management.
- The Management has setup Institutions of higher learning so that the children of our faculty can pursue their higher education on the same campus.
- Staff members are provided with accommodation in the hostels.
- Staff members are provided with staff quarters in the campus.
- Staff members are provided with the transport facilities.
- Uninterrupted electricity supply is provided.
- All departments, offices are connected with Intercom facility.
- Provision is made to upgrade the computer knowledge of the staff.
- Lush green environment and unpolluted atmosphere in the college campus.
- Provision is made for the Gym facility.
- Spacious play ground is available.
- Driving class facility is available in the campus.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 37.98

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	24	14	6	35

#### File Description

#### Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	0	0	0	0

#### File Description

#### Document

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).

[View Document](#)

### 6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

**Response:** 0.85

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	1

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The Institution has different performance appraisal systems.

- Self appraisal reports are submitted by the faculty members at the end of the every academic year as per the format prescribed by NAAC.
- The students evaluate the performance of the faculty in a prescribed format at the end of every semester.
- The feedback received from the students is analyzed by the feedback committee and is submitted to the IQAC.
- The review of the performance appraisal reports is done by the IQAC committee.
- Through the appraisals and evaluation, the Principal advises the faculty members for further improvement.
- On the basis of analysis of performance appraisal report, an individual is informed accordingly, and motivated for publishing articles, participating/presenting papers in seminars, conferences, workshops.
- The faculty members are motivated to prepare and appear for NET/SLET and other competitive exams.
- The management has in the recent past given due recognition to the teachers who have completed their Ph.D.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:



The college has internal and external audit mechanism. The internal audit is carried out at the end of every year by Professional Auditor. The external audit is carried out by the auditor appointed Joint Director of Collegiate Education, Mangalore Region.

The last internal audit was done on September, 2017 for the year 2016-17 and there were no major audit objections. However, the last External audit was done on April 2016 for 2013-14. The objection raised regarding collection of double standard fees was clarified.

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)**

**Response:** 2.41

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.545	0.585	0.495	0.560	0.227

<b>File Description</b>	<b>Document</b>
Annual statements of accounts	<a href="#">View Document</a>
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

##### **Mobilization of fund:**

- Donations from PTA
- Donations from Alumni
- Supporting financial assistance from the Management
- Donations from Senior staff members
- Donation from general public/community

##### **Utilization policy:**

The financial resources mobilized are managed in a transparent and effective manner.

- Each and every transaction is supported by relevant vouchers.
- All the collections are deposited in the bank and payments are made through cheques.

- Only duly authorized persons can operate the Bank Account.
- Payments are made only if authorized by the principal.
  
- Authenticity and accuracy is verified through internal audit.
- The Finance Committee monitors the spending of funds.
- The amount is allocated to all the departments based on their requirements.
- The principal is responsible for monitoring and controlling the financial procedures.
- Amounts are allocated as per the budgetary requirements.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The two best practices institutionalized as a result of IQAC initiatives are:

#### 1. **Community oriented programmes:** As per the resolution passed in the IQAC meeting.

Number of community oriented programmes are organized by various departments, associations in collaboration with the community like water harvesting, participation in paddy field work, free medical checkup, worm composting, blood donation camp, Vanamohathsava, Swatch Bharath. Hasiru-Usiru, Pipe Composting, Awareness programs, etc.

#### 2. **Introduction of Internship training:** As per the resolution passed in the IQAC meeting.

Internship training is imparted to the students of III B.Com in various business related activities like banking, marketing and salesmanship, functioning of cooperative societies etc.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

#### 1. Change of proctorship to mentoring system.

As per the resolutions passed in the IQAC meeting the system of proctorship is changed to mentor system with effect from 2017-18 onwards.

#### 2. Assignment of project work.

Project work on different aspects of marketing, banking, societies, agriculture, horticulture, communication devices etc are entrusted to students and the students have submitted the report to the concerned department in time.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 1**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	0	0	0

**File Description****Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

IQAC link

[View Document](#)**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

#### Response:

The college went through the process of reaccreditation in 2012 which the college acquired 'A' Grade with CGPA 3.06. Now the college is going to face its third cycle of accreditation in the year 2017.

In view of the recommendations of the previous Peer Team, the college has taken the following initiatives to enhance the quality in teaching-learning process, research, sports, cultural and extension activities during the post accreditation period.

- PG course in Commerce has been introduced.
- An additional batch for B.Com has been introduced.
- For the last five years our three faculties have been awarded with Ph.D and two are registered in the year 2017.
- The college has submitted various seminar/conference proposals to UGC.
- During last five years, the college has organized three National seminars/conferences on various topics.
- Financial assistance has been given to the sports persons participating at national level.
- In university level sports, the college has won the Tug-of-war competition to both men and women section.
- The college has developed its linkages, collaborations and MOU's
- The college has installed a vigilance system and 120 CC TV cameras to maintain discipline and better security.
- The college has introduced Certificate Courses to develop different skill among the students and make them employable.
- The Library services are enriched with INFLIBNET for e-sources and addition of new text books, reference books and periodicals.
- Campus interviews are conducted.
- A stationary store, super market, food court has been provided in the campus by the management.
- Initiative towards green Audit – Swachhatha andolan
- Strengthening of Tutorial classes.
- Anwar Sadat of BSW secured 2nd rank and Uday Kumar of MSW secured 3rd rank in the Mangalore University exams. They are honoured with gold medals from the Management and felicitated by the college, Alumni and PTA for their achievements.
- NSS, NCC, Rovers and Rangers and YRC units have been strengthened by organizing innovative activities.
- Various Departments are also engaged in extension and outreach programs.

The college could take these initiatives and acquired all round success due to the constant guidance, support and monitoring by the Management.

File Description	Document
Any additional information	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 16

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	5	4	4	2

#### File Description

List of gender equity promotion programs organized by the institution

#### Document

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

##### 1. Safety and Security :

Institution & Infrastructure: Nehru Memorial College is situated in Sullia under the umbrella of AOLE (R). It has featured, with ragging free campus. The College has advisory committee to look after well being of the students and staff. The College has maintained well equipped infrastructure facilities at par with other well established campuses.

The college is provided with high standard of safety and security measures to curb the harassment and ragging in the campus. Security officers and security guards are vigilant during the working hours of college. Surprise checking and visit in venerable places, periodic review meeting are conducted to assess the standards of anti-ragging measures.

120 CCTVs are provided in the building, which give high resolution to know the movement of the students and staff. The college has its own in-house committee/cell to measure the gender sensitivity issues, which are – women harassment cell, grievance redressal cell and anti ragging cell, and these cell have regular meetings.

**2. Counseling :**It is more important psychological aspect of well being. To provide the counseling to the students, the college authority has created mentor cell. Each cell is provided guidance and counseling for 20 students each. Counseling cell is provided counseling for those students who suffer from psychological problems. Mr. Hemanath K.V – Joint Secretary of AOLE (R) Sullia is giving effective counseling in a phased manner. There are few students, have showed good academic result after the counseling from Mr. Hemananth K.V and also some senior faculties are giving periodic counseling to the students.

**3. Common Room :** Common room is provided to male and female students separately to take rest and change the dress, which is maintained with standard and safety for the users.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 1935

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 33.95

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 657

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1935

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management

- **E-waste management**

**Response:**

Wastes generated in the College campus: The waste collected is separated into wet waste and dry recyclables (paper and cardboard; plastic and pet bottles; glass, metals) and non-recyclables. Most of the recyclable waste are wet waste, paper and plastic waste. Therefore it was suggested to employ color coded dustbins at main sources of waste generation in the college campus

Blue for Chemical containers – only glass bottles of various department laboratories (non – broken) Red for plastic waste (plastic bags, PET bottles, buckets etc.) Yellow for laboratory waste (dissected animals, cottons, gloves, contaminated animal tissues) and White for scalpels, broken pipettes, blades, Black for Plastic (Polythene covers, PET bottles, Wrappers-chocolate & chips), disposable cups, Cardboards, pens and other stationeries. Blotting papers, leaves, twigs, vegetable waste, fruit waste etc.),

An important step was to ensure student and faculty to segregate waste by using different dustbins to dispose of wet and dry wastes like paper, plastics, glass, metal etc. This has been made possible via advertisement on notice boards, displaying slogan boards in the campus.

#### **7.1.6 Rain water harvesting structures and utilization in the campus**

**Response:**

Rain water harvesting is undertaken at its best. 75,000 liters. of water harvesting is done. Water pipes and taps are regularly checked to avoid leakage and waste of Water Periodic check-up of plumbing lines is undertaken to ensure minimal loss of water due to leakage. Arrangements are being made to channelize the water coming out from the hostel mess to irrigate the lawns. Also arrangements for effective reuse of water waste from RO systems, distillation units and Air conditioners are done for irrigating the green areas.

#### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

- **Student, staff using**

- 1) **Bicycles**



Few of the students are using bicycles and also provided separate parking facilities for the same.

## 2) Public transport

Most of the students are using public transportation which includes college Bus- 3 (Three) bus facilities in deferent roots is Provided for the students & staff Members

Government & private vehicles: Our institution is located in prime place, which is easy to reach the public transportation.

## 3) Pedestrian friendly roads

Pedestrian friendly roads are constructed from the main gate to till the college campus. Which makes the students friendly road

### ◦ Plastic free campus

Students and staff uses garbage bins for disposing off the waste. Cloth bags and other alternatives are used instead of plastic items.

### ◦ Paperless office

The communication between the management, the college and various departments is done by sending e-mails.

In the college quadrangle, a garden is maintained. Trees are grown surrounding the college campus.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### File Description

#### Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 41

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	11	08	08	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 41

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	11	8	8	0

**File Description****Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes**File Description****Document**

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)**7.1.13 Display of core values in the institution and on its website****Response:** Yes**File Description****Document**

Provide URL of website that displays core values

[View Document](#)**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

#### 7.1.15 The institution offers a course on Human Values and professional ethics

**Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

#### 7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

#### 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

**Response:** 15

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

#### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

**Response:**

National festivals and birth/ death anniversaries:

Nehru Memorial college has its deferent wings to look after the programmers like- NCC, NSS, Youth Red cross & Rovers and Rangers. These respective Depts. are conducting programmes with the help & guidance of the Management. The most important activities which have been conducted in our institution as below:

1. Independent Day
2. Republic Day
3. Teachers Day
4. National Sports Day
5. Vivekananda Jayanthi
6. Sadbhavan Day
7. Gandhi jayanthi

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The financial resources of the college are managed in a very effective and full proof manner. There is partially computerized accounts department in the college.

- All financial matters such as fee collection, salary distribution for unaided staff are taken care of by the management through the College office.
- Each and every transaction is supported by the bank vouchers.
- All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques or drafts.
- Only duly authorized persons can operate the bank A/C.
- Payments are made only if authorized by the principal.
- Records of every transaction are maintained in the form of authentic receipts.
- For effective check on the accounts the two tier system is followed; the internal and the external audit.
- The UGC Finance Committee monitors the spending of UGC funds.
- State monitors through the Department of Collegiate Education.
- The grant is allocated to all the departments based on their requirements.
- The principal is responsible for monitoring and controlling the financial procedures.
- No amount is spent beyond the power of sanction

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

#### **Response:**

#### **Title of the practice**

#### **Community intervention programmes and projects.**

**Goal:** Invoking sense of social responsibility and working for positive transformation while meeting the curricular expectations.

The institution strongly believes that social transformation begin with individual transformation. The founder president Dr.Kurunji Venkataramana Gowda believed “Development of a town must begin with the education of the children of that town.”

His vision has made us to work for inclusive growth which is towards strengthening our students, their families and the community around. So we planned variety of community intervention programmes. Our programmes aimed at empowerment, liberation, and optimum functioning. That is to keep the society in a healthy and peaceful state by enhancing happiness. This practice helps our students to develop self awareness and awareness about the world which will enhance their total capacity and build their personality. We want our students get “that education which will prepare them for life not just for an employment. Thus the practice is towards positive transformation

### **The Context:**

The College was involved and associated with community life from long. Students of social work used to conduct outreach programmes. This has led to a good orientation to community life .The exposure to contemporary social issues and concerns made us go a step further. The burning problems of the community like agricultural problems (poor rainfall, water scarcity, decrease in under water level, drop in crop production, fall in price) Health and hygiene problems (dengue ,jaundice, leptospirosis)and conflicts in society (gender and religious)moved us . Therefore students and teachers jointly started working on these issues in collaboration with different agencies

We have understood that interventions at individual, familial and community level if done, will uplift the community at large and empower our students as well. So we focused on those problems which we felt as the need of the day.

### **The Practice:**

The effort of the college (students, staff and the management) has lead to an organized attempt to address the needs of the community as well as to come up with a comprehensive programme plan to address curricular ,co curricular and extracurricular needs.

#### **1. Health and hygiene;**

Our students conducted survey to know the health and hygiene level of the people of Sullia Taluk. They did even home visits. We organized several health camps at various places of Sullia Taluk in collaboration with K.V.G Medical College, K.V.G dental college and K.V.G. Ayurvedic College. Camps included blood group check up, eye check up, general health check up, health awareness talks, demonstration relating to malaria, jaundice, leptospirosis etc. We did dental health camps in SC/ST colonies and could help those villages by making K.V.G dental college adopt those villages.

Our management runs K.V.G Medical College & Hospital and hence we are able to extend continuous support. The unique feature of our health camp is we used to involve Ayurvedic Medical College and hence people get a holistic health support. We took initiative for the betterment of persons with disability. Through home visits our students could admit few children’ to special schools. We have organized disability check camp and provided disability cards to the deserved. Some of our teachers are involved in De-Addiction camps conducted by S.K.D.R.D.P a well known NGO.Our President Dr.K.V. Chidananda is nominated as the ambassador of Swach Bharath Abhiyan. So under his guidance series of programmes are

conducted on cleanliness and hygiene. Thus the effort was TOWARDS A HEALTHY SOCIETY.

### **Agricultural problems and environmental issues:**

We believe that stable and sustainable living must be the good goal of each village. Due to the challenges which agriculture has today, our rural people feel low and is at crossroads. A trend of neglecting cultivation and migrating to cities is on the increase. Farmer suicide is also an issue. So we tried to reach them in different ways. Department of Economics has organized a National Seminar on "Plantation Crops" to which we invited local farmers and agriculturists too. They participated actively. We also .organized awareness talks, interactions, demonstrations, visits to their farms and skill building programmes for villagers which included self employment trainings in collaboration with S.K.D.R.D.P., local gram panchayts and Agriculture department.

### **Pipe composting :**

Our Students in collaboration with few Gram Panchayath of Sullia Taluk carried out Pipe composting project and Toilet building Project as part of their Field Work Practicum. Also few students are involved with an NGO – ARIVU (for the protection of environment). They actively participated in the movement STOP YETTINAHOLE PROJECT. SAVE RIVER NETHRAVATI, the life line of Dakshina Kannada. Thus our goal was towards sustainable living.

### **Education for empowerment:**

College in collaboration with B.E.O performed a street play "INNAADARU-" (here after at least) at remote places and SC/ST colonies of Sullia taluk to bring the dropout students back to the school.

A weeklong Campaign- "HOLD ON" with a slogan "College first , Marriage next" was conducted by the College in collaboration with Arivu Yuva Samvada, Bengaluru to campaign the importance of higher education and to put a plea before the Government to extend the age of compulsory education from 14yrs to 21yrs.

### **Empowerment through legal literacy-**

College in collaboration with Bar Association Sullia and District Legal Services Authority has organized several legal awareness programmes. College in collaboration with Gram panchayath has organized a training programme to the teachers of Sullia Taluk on POCSO ACT". Few teachers are involved with issues relating to Child Rights and women empowerment.

### **Towards peaceful and harmonious society**

College underwent a Gender sensitivity training by a National level trainer and social activist Ms. Vani Periodi. A group of students got trained by the trainers of an international NGO "BREAK THROUGH" on Human Rights and Gender Justice. Few students of our college went on a study tour to understand the importance of Pluralism and communal harmony. They visited Temples, Mosque and Churches , had dialogues with Intellectuals and writers participated in Seminars on Pluralism. A radio programme by a group of students is broadcasted in Community Radio Station.

### **Evidence of success:**

- The intervention programmes helped the process of community development./Development of the town.
- Health seeking behaviour is improved due to the Health camps and health awareness programmes .Even the poorest of poor could get proper health care services.
- Sea change in the attitude of the students could be observed with respect to equality and social justice.
- Our students learnt several skills to pursue sustainable agriculture and self employment activities so that they can earn while they learn.
- The process of empowerment gained momentum through legal literacy programmes.
- Improvement in overall effectiveness of the students is seen and that in tern has increased employability.

**Problems encountered and resources needed:**

- Time constraint-It was not easy to adjust with the structured curricular demand/academic calendar.
- Financial burden. Had to spend money for programmes and camps.
- ‘Myth’ surrounding free medical check up and free medicines.
- It was hard to make the patients to come for follow up

**Contact Details:**

Name of the Principal : Dr. K.Giridhara Gowda  
Name of Institution : Nehru Memorial College,  
City : Sullia, Dakshina Kannada  
Pin Code : 574 327  
Accredited Status : A  
Work Phone : 08257-230331 Fax:  
Website : www.nmcsullia.org E-mail: nmc\_aole@yahoo.co.on  
Mobile :

**Best Practices II**

**Title of Best Practice:**

**Students’ Scholarships and Endowment prizes and gold medals.**



**Goal:** The institution makes available all the national, state, local body scholarships. However the institution boast of endowment prizes and gold medals by the management for rank holders, keeping in view, the following objectives;

- Support the students from the economically backward section of the society,
- Increase the rate of enrollment to the college,
- Encourage the top performers,
- Support the students' of self-financed courses,

**The Context:** Our institution is situated in a small town which comes under the backward constituency. Majority of the students are coming from the nearby villages. The main occupation of their parents is agriculture.

Some of the parents are engaged in beedi rolling. Many are agricultural laborers. Their economic condition is such that, they are not in a position to bear the cost of higher education. So, when our institution was started in the year – 1976 by Late. Dr. Kurunji Venkataramana Gowda.

To support the poor parents, the institution started tapping resources from various sources to provide scholarships to the students. To encourage the rural people to take up higher education, financial support in the form of scholarships is still relevant.

**The Practice:** In the administrative office a separate personnel is appointed by the management to look after the various scholarships. The responsibilities of the employee are;

- Displaying the list of scholarships available,
- Notifying the date and modalities of applying,
- After receiving the applications sending them to the concerned agencies,
- Distributing the fund, once it is received,
- Maintaining scholarship register.

**Selection of beneficiaries:** The Principal forms an adhoc committee consisting of the heads of the departments to identify the beneficiaries of endowment scholarship. The beneficiaries are selected on the basis of;

- Their financial position,
- The categories which they belong,
- Their academic performance,
- Overall discipline.

The list of Government scholarships provided by the institution is given below;

#### SCHOLARSHIPS

Sl.No	Name of the Scholarship	Eligibility	Approximate Value
1.	Rajivgandhi Loan Scholarship	First or High second class	Rs.720/-
1.	National Scholarship	For rank students	Rs.600/-

1.	Dependent of service personnel Scholarships	Dependent of service personnel Scholarship in the Army, Navy and Air force	Rs.800/-
1.	Sports Scholarship	University –state level sports person	
1.	Sir C.V.Raman Scholarships	B.Sc Students	Rs.5,000/-
1.	Sanchi Honnamma Scholarships		Rs.2,000/-
1.	Karnataka science technology Council Karnataka Government	Science Students	Rs.7,500/-
1.	Ariue loan scheme Karnataka govt	Minority Students	Rs.10,000/-Per yr
1.	Incentives to minority students	Minority Students	Rs.4,000/-
1.	Postmatric Scholarships for backward caste students	OBC,SC,ST	
1.	Other Scholarships which are available will be notified from time to time on the college Notice Board		
1.	Beedi Scholarships		

#### DETAILS OF THE ENDOWMENT SCHOLARSHIPS

Sl.No	Name of the Scholarship	Donors Name	
1.	K.S.Raveendra Memorial Scholarships	Late Kurunji sanjeeva Gowda	
2.	R. Ramappa & Ms. Susheela Devi Memorial Scholarships	B.A.Borkar, Naiveli, Madras	
3.	Kolambe Puttanna Gowda Memorial Endowment Price	II B.A.Students of 1996-97 Batch	
4.	Late Krishnappa Gowda & Late P.M. Bollamma Memorial Endowment price	Prof.M. Balachandra Gowda Retired Principal NMC sullia	
5.	Bembalur Keremane komari Gowda & Kenchama	Prof. B.K. Linge Gowda Retired Principal NMC sullia	
6.	Late. K. Vadyappa Gowda, Retired Teacher and Late.Poovamma Endowment price	Prof.K.G.Honnamma Retired Prof. History NMC sullia	
7.	Commerce Scholarships	Commerce Staff and B com Students 2006-07	
8.	Late.aManibettu Venkappa Gowda & Late. Manibettu Janaki Memorial Endowment price	Prof.M.Radhakrishna Retired Physical Director NMC sullia	
9.	Late. Mayanna & Late. Savithramma Endowment Price	Prof. M.Shivanna retired prof. of Kannada NMC Sullia	
10.	Late. Manibettu Venkappa Gowda & Late. Manibettu Janaki Memorial Endowment price for two best outgoing NSS Voluntaries	Prof.M.Radhakrishna Retired Physical Director NMC sullia	
11.	NCC Scholarships	Majar. K.Giridhara Gowda NCC Officer	
12.	Late. K.M.Ganapathi Late K.J Bellivva Endowment price	Prof. K.V.Damodhara Gowda Retired Principal NMC	
13.	Late. K.Bhavani Nayak & Late. Bhavani.K.M Memorial Endowment price	K.M.Gopalakrishna Old Students 2006-07 Bacth- Parivarakana House Aramburu Sullia	
14.	Mrs. Shaily Prabhakar Shishil Endowment cash	Dr. Prabhakar Shishila, Retired Principal NMC	

	price	Sullia	
15.	Late. Nanjamma and T. Laxmana Endowment Scholarships	L.Sumangala Retired Associate Prof. Department of Kannada	
16.	Mr. P.R.Basheer Ahamad & Mrs. Rahamath Basheer Endowment price	Dr.Shakira Jabeen B Head Department of English NMC Sullia	

### Evidence of Success

At the very outset, the evidence of success of the scheme is reflected in the increased number of admissions to the college.

**Academic:** The result of the institution has increased qualitatively. We are getting ranks at the University level.

**Inclusiveness:** students come from all strata of the society. There are 60 SC/ST students, 50% of minority students. 63.25% of our students are female

students, 40% of our students are coming from BPL families. The scholarship provided by the institution is benefiting all categories of students to facilitate inclusive growth in higher education.

**Attendance:** Since students coming from the poorer section of the society are getting financial support, their confidence level, interest in higher education and percentage of attendance has improved considerably.

**Reduction in the dropout rate:** Dropout rate due to financial constraints is brought to zero.

**Problems Encountered and Resources Required:** The major problems encountered in the implementation of the programme are;

- Since the number of students, actually deserve to get the financial support was more, we need to arrange substantial amount of money.
- Strenuous process of tapping the Government scholarships.
- Finding more donors for instituting endowment scholarships.
- However the management provides unparallel support by increasing the number of scholarships and gold medals

### Contact Details:

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Name of Institution : Nehru Memorial College,

City : Sullia, Dakshina Kannada

Pin Code : 574 327

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## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response:

College strives to work with passion, serve with compassion and lead with vision. Our Institution has been established with a goal to develop a center of excellence in higher education for the economically and socially backward people of Sullia Taluk, a part of the backward Malnad region.

The people of this Taluk were deprived of the facilities of higher education for which they had to move away to the far off cities such as Mangalore, Madikeri and Mysore etc. But with the emergence of this Institution a large number of rural youth particularly girls have found an easy avenue for higher education. Retaining the youth in their own town stops migration to urban centers and halts brain drain. In fact, our Institute has been a ladder for a large number of youth who have been helped in their career advancement which is evident in their entry into both public and private sectors.

College offers a nurturing ground for student's holistic development to make effective contribution to the society. We aim at empowering the students by helping them realize the rapidly changing social situations and enabling them to respond to the realities of people in disadvantaged situations.

Our programmes encourage the full participation of the students in academic as well as extra-curricular activities enabling them to make up professional roles in employable contexts.

#### The institution translates its mission statement into activities by:

Admitting students of minimum qualification there by practicing social equality.

- Providing training to the students in various extra-curricular and co- curricular activities.
- Educating and empowering the students of rural area.
- Developing and creating an environment which can instill confidence and hope in students.
- Involvement of students on basic research programs on changing social structure, environment protection, and folk literature.
- Helping the students to broaden their social outlook in terms of gender sensitivity.
- Bringing about awareness of one's rights and duties.
- Establishing College –Community connections.
- Promoting overall wellbeing of the students

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### Additional Information :

- Introduction of new batch for B.Com in the academic year 2013-14
- Introduction of M.Com course in the academic year 2017-18
- Installation of new water cooler
- A help desk at the time of admission
- Creation of new post “Course Co-coordinators” in the academic year 2015-16
- Installation of public address system in every room.
- Installation of CCTV everywhere in the campus.
- A separate parking space for the staff and students is made available.
- With a view to give maximum quality exposure to our students, the Management has strived to provide the best possible infrastructure including 24 hour water and electricity supply, transport facility to the remote places etc.
- Training for effective use of ICT and Inter Personal Relationship is usually conducted through some professionals to promote extensive use of ICT in all academic and administrative transactions.
- Alumni are invited to the classes for interaction.
- There are 43 committees striving for the betterment of the quality of the student community.
- Easy availability of PAN card and Passport at minimum cost.
- Motivation to include the eligible students names in the Electoral Roll of the Government.

### Concluding Remarks :

Nehru Memorial College, Sullia is affiliated to the Mangalore University. The Syllabi is prescribed by the BOS of the University. The College is providing five UG Courses and Post-graduation studies in Social Work and Commerce is the proof of academic growth. The college encourages members of the faculty to take up research work. The Management makes all the possible arrangements. The library and internet facility add to the research atmosphere of the college. Being the only college in the town until recently, the faculty of the college is a source of knowledge to the town as the resource persons.

As the College is situated in a predominantly agricultural area, the care is taken to provide the students with exposure to industry, corporate, community and other academic institutions. The core direction of the college is a reflection of what the Management envisions for the institution. The K V G campus houses many other institutions which automatically create a bench mark for Nehru Memorial College for growth. The innovative, growth oriented mechanism set in place for the technical and health institutions are applied to this college too. The college has made a name for infrastructure, discipline and academic performance.