

PROCEDURE FOR IMPLEMENTING NSS AT COLLEGE LEVEL

A. Appointment of NSS Programme Officer:

- a) The college principal will send a panel of three teachers in the order of preference to the programme coordinator NSS of his/her university for approval of the appointment. If there is not more than one candidate the principal will clearly indicate accordingly. After obtaining necessary approval from the Vice Chancellor of the University, the programme co-ordinator for NSS will intimate the college regarding approval of the appointed programme officer.
- b) The tenure of the appointment of the NSS Programme Officer shall be three years from the date of approval at the first instance and could be extended for two years on his/her performance being found satisfactory.
- c) The change of NSS programme officer where necessary shall be done preferably during the month of March, to facilitate the appointment of new NSS officer by the end of the year.

ENROLEMENT OF STUDENTS IN THE COLLEGE

- a) Each NSS volunteer shall participate in NSS programme for a period of two years. The volunteers have to put in 240 hrs. work (120 hrs. per year) under regular NSS programme and attend one special camping programme for 07 days duration.
- b) Only those students who can participate for two years need to be enrolled in NSS. The students of NCC and Scouts etc. should not be allowed to participate in NSS.
- c) Enrolment of Girls, SC/ST students should be encouraged. Colleges can start separate Girls unit in coeducation institutions if there is sufficient Girls' strength.
- d) Enrolment of students of NSS should be completed within four weeks from the date of reopening of the college. No enrolment is done after 30th Sept. of the year.
- e) After completing the enrollment, a copy of the list of students enrolled with their signatures should be sent to the University NSS cell in the prescribed format.

College Level NSS Advisory Committee

This Committee will consist of :

1. Principal of the College

Chairman

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| 2. Two staff members with social
Service background | Members |
| 3. Two representatives of the development
Department | Members |
| 4. Two persons from adopted villages/slum/
Welfare agencies | Members |
| 5. Two NSS student leaders | Members |
| 6. Programme officer NSS | Member Secretary |

The tenure of the above committee is for three years. If the college has two NSS units, single NSS advisory Committee will be sufficient. The college NSS advisory , committee will meet after the student enrollment to give approval to the calendar of events to be undertaken in the regular and special camping programme.